



**Kanoria  
PG Mahila  
Mahavidyalaya  
Jaipur**

## **Policy on Financial Assistance to Faculty Members for Professional Enrichment**

### **Context**

Kanoria PG Mahila Mahavidyalaya is a leading institution in Rajasthan which strives to provide quality education and empower women with knowledge. Since its inception in 1965 the Institution has created a niche for itself. It is well understood by the administration that learning is a lifelong process and academic and professional enrichment of the faculty members is integral to impart quality education.

### **Scope**

This policy will encourage and motivate the faculty members to keep themselves with the latest research and information in their specific discipline. This professional enrichment will also help them build a network with experts in their field and exchange ideas and information. The knowledge gained in the process will be transferred to the students thus helping them to be future ready professionals.

The main areas of emphasis will be:

- Membership of professional bodies of national and international repute
- Presentation of research papers in conferences and seminars
- Attending workshops, faculty development programme, refresher and orientation courses
- Publication of research/review articles in Journals listed in UGC-CARE

### **Objectives**

The policy is being framed with following objectives:

- To motivate and assist faculty members to connect with subject experts around the globe.
- To facilitate presentation of research outcomes in the form of paper presentations.
- To provide assistance to the faculty members in attending workshops, faculty development programme, refresher and orientation courses
- To extend the outreach of original research ideas through publications in UGC-CARE list

### **Policy**

Applications for any of the following listed items will be considered biannually (Last date to receive applications - 30<sup>th</sup> June and 31<sup>st</sup> December of each year). The applications received will be reviewed by Academic Committee. Faculty members applying for financial assistance should be a permanent faculty of the College, after the probation period is over.

#### **❖ Membership of Professional Bodies**


- Membership of professional bodies of national and international repute will be considered.



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- There should be relevance of the nature and scope of the professional body to the specific discipline of the applicant.
  - The application should be enclosed with the duly filled membership application form.
  - Application should briefly state the benefit of membership to the applicant and the Institution,
- ❖ **Presentation of Research Papers in Conferences and Seminars**
- Financial assistance will be provided for presenting research papers in Conferences and Seminars.
  - The assistance will cover conference registration fees. No TA/DA will be provided.
  - The scope and nature of the conference will be taken into consideration.
  - Amount will be released after submitting the certificate of presentation.
- ❖ **Attending Workshops**
- Workshops organized by reputed professional bodies, Institutions and State or Central Government will be considered.
  - Application should be enclosed with workshop registration form
  - The scope and nature of the workshop will be taken into consideration.
- ❖ **Attending Faculty Development Programme**
- Faculty Development College conducted by Academic Staff Colleges of Central/ State Universities /Colleges falling under MHRD and PMMMNMTT.
  - Financial assistance will be provided after submitting the letter of acceptance from the organizing body.
- ❖ **Attending Orientation and Refresher Courses**
- Orientation and Refresher Course conducted by Academic Staff Colleges of Central/ State Universities /Colleges falling under MHRD and PMMMNMTT.
  - Financial assistance will be provided after submitting the letter of acceptance from the organizing body.
- ❖ **Publication of Research/Review Articles in Journals Listed in UGC-CARE**
- Journals listed in UGC-CARE, Scopus and Web of Science will be considered.
  - Financial assistance will be provided on submission of a letter of acceptance of the manuscript from the Journal.
  - After publication, one copy of journal articles should be submitted to the Library.

Besides the aforementioned terms and conditions, the right to accept or reject the applications lies completely with the administration.

  
(Dr. Seema Agrawal)  
Principal