



KANORIA PG MAHILA MAHAVIDYALAYA JAIPUR

For Assistance : Contact

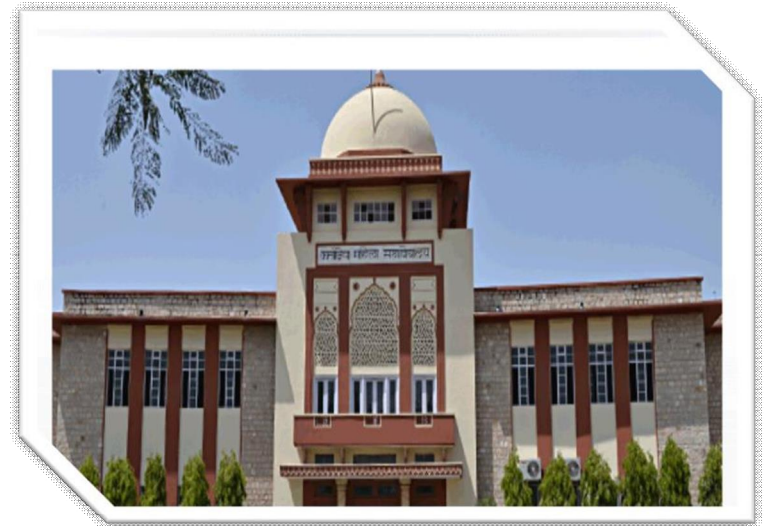
Librarian	: Manju Rathore	Book Lifter	: Pradeep Kumar : Ram Raj Gurjar
Assistant Librarian	: Pinky Gupta : Hemlata Sharma	Peon	: Rajesh Sharma : Neelu Kanwar
Library Clerk	: Vijay Prakash : Lucy Peter : Savita Chaturvedi		

Library Working Hours

Library will remain open from 9:00 A.M. to 5:00 P.M.
Issue-Return of books time will be 10:00 A.M. to 4:00 P.M.
Summer, Winter and Diwali Holidays: 10:00A.M. to 4:00 P.M.

Holiday

The Library will remain closed on Sundays and Government Holidays



Kanoria PG Mahila Mahavidyalaya

Jawaharlal Nehru Marg, Jaipur-302015
Tel: 141 2707539, 2706672 Ext no. Library: 219,220,251
Email- library@kanoriacollege.in , library2@kanoriacollege.in
Website-kanoriacollege.in



KANORIA COLLEGE LIBRARY:

Library is situated in the center of the institution. The Library has a rich collection of more than 75,000 Books, Journals, Magazines, E- Resources and has good reading ambience. It is an automated Library using user friendly Campus ERP.

LIBRARY COLLECTION

Main disciplines in UG, PG are Arts, Commerce, Science
BBA,BCA/Computer Science, Biotechnology.

. Books	: 75,000	. Book Bank	: 9962
. Reports	: 1863	. Gifted Books	3673
. Journals & Magazines	: 116	. E- Resource (N-List + Sage Journals)	
. Newspapers	: 15	. E-Journals	: 6000+
. CDs	: 273	. E- Books	: 1,99,500+
.Charts & Maps	: 17+9		: 6,00,000+ Through NDL

OTHER MATERIALS

- . Annual Reports/Dissertations
- . UG/PG Syllabus
- . Newspapers
- . Five Years Question Papers
- . Newspaper Clippings

Special Collection

- . Gandhiana/Nehruana
- . Biography
- . Books on Competitive Exams
- . Rare Books
- . Faculty Publication

ARRANGEMENT OF LIBRARY STOCKS

Books are arranged on the ground and the first floor according to Colon Classification. Current Periodicals are arranged in Alphabetical order in the front corner of the Reading Hall, whereas the previous issues are placed on the first floor in the Archives Room. Newspaper Clipping files are placed in the Technical Room

HOW TO USE THE LIBRARY

Searching a Book: The Online Terminals at the entrance allow direct access to Library Catalogues. The books can be searched with the help of the Online Book Searching (OPAC) by typing the Author, Title, Subject, Keyword, Publisher etc.

BORROWING FACILITIES

	<u>Staff</u>			<u>Students</u>		
	Permanent Faculty	Tutors	Non- Teaching	UG	PG	BCA/BBA/Honours
	25	10	6	2	4	4
Book Bank	-	-	-	6	6	6

OVERDUE CHARGES

Books will be issued through smart cards for 15 days to students and for one month for faculty members. Students will be liable to an overdue charge @ Re. 2:00/- on late return of books.

LANGUAGE LAB

Language Lab with 30 Computers and 5 Web Cam, Timings : 10:00AM – 4:00PM
For using E – Resource User name and Password is required which can be given to users.

PHOTOCOPY & PRINT OUT

Photocopying and Printout facility is available in the Library. Timings: 11:00AM – 4:00 PM

Photocopy Charges @ Rs.1 :00/-

Print Charges @Rs. 5:00 /-

BOOK BANK

Book Bank section offers Textbooks to needy students. Students can borrow Books till the no dues certificates are given. Forms are available in the Library.

