



**Kanoria
PG Mahila
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Jaipur**

IQAC Action Taken Report (2016-2017)

1. New programs started in session 2016-17 are MSc- Botany, Zoology and Chemistry.
2. Skill enhancement courses started in session are Certificate course in Digital Marketing in collaboration with TISS Mumbai; Certificate course in Fashion Designing with iECEN, Milan, Italy.
3. College participated in Swach Pakhwada from 15th November 2016 to 30th November 2016
4. A Structured format provided to all the departments of the college to mark the peer learning sessions.
5. Various NAAC criteria dealing committees are advised to prepare feedback forms to collect feedback from various stakeholders and analyse them for better understanding of outcome of the responses
6. Faculties were trained for project proposal writing, report writing and research article writing.
7. FDPs were conducted for faculties to upgrade their knowledge like-
 - a. FDP Spirulina Culture Maintenance (Biotech) on 05-07-2016
 - b. Two -day Hands-On Training Program for Faculty PCR Techniques for Zoology Department from 12-07-2016 to 13-06-2016
 - c. Faculty Development Workshop "Pedagogy Skills" (Geography) from 14-10-2016 to 19-10-2016
 - d. Workshop on "Theories & Practice of Translation" Prof. Harish Narag and Prof. Ranjeet Shah from 10-02-2017 to 11-02-2017
8. Sixteen Outreach activities were organized by department off Psychology, Geography, Social science association, Drawing and Painting, NSS.

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- Extension of library in terms of books journals and online material and infrastructure was carried out. Teachers were advised to motivate students to use library.
- College encouraged mentoring of students by the faculties with the object to get connectivity with the students.
- Faculty Development program were conducted by college for capacity building such as-
 1. Teaching Profession: Redefining Roles & Learning Outcomes on 3rd July 2017
 2. Quantitative Research, Education Psychology & Learning Our ERP Software on 4th July 2017
 3. Team Building, Software for Bibliographic Management & Qualitative Research on 5th July 2017
 4. Student Services, Goal Setting & Time Management, Journal Article Writing on 6th July 2017
 5. Creative Writing & Report Writing by Sri Alok Srivastava on 19-08-2017
 6. "Research Methodology" by Prof. Anil Jain for faculty of Humanities & Social Science on 16-09-2017
 7. "Research Methodology" by Prof. S.C. Bardia for Commerce Faculties on 16-09-2017
 8. "Research Methodology" by Prof. Suresh Joshi for Science Faculties on 16-09-2017
 9. Report Writing Workshop Kartik Bajoria (Chronicles) on 20-9-2017 & 06-10-2017
 10. "Techniques of Research" by Prof. B. L Gupta for Commerce Faculties on 22-11-2017
 11. "Practical Research" by Prof. Reena Mathur for Science Faculty on 22-11-2017
 12. "Literature as a Catalyst of Social Change" by Prof. Sudha Rai on 25-11-2017
 13. "Blogging and Podcasting" by Mr. Kartik Bajoria on 06-12-2017



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- K yan and computers are purchased along with smart board to provide more ICT facilities to teachers for effective teaching learning process.
- Systematic collection of student feedback was made, and analysis of feedback was done and teachers were guided accordingly for quality enhancement.
- Laboratories of science subjects were renovated and modernised as per the requirement of department and for future accommodation of increase in seats in the PG department of the science subjects.
- Skill enhancement certificate course in Foreign Language was introduced during the session.
- Various Centres were established in this session were-- Centre for Career Guidance Training and Placement; Centre for Counselling and Guidance; Centre for Entrepreneurship Development; Centre for Rural Development; Centre for Social Responsibility; Research and Development Centre.

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IQAC Action Taken Report (2018-2019)

- FDPs were organised for faculty members to upgrade their knowledge were-
 - FDP on “Teaching & Research: Exploring Undiscussed Parameters” on 18-08-2018
 - ‘State Sovereignty & Globalization’ on 22-09-2018
 - Peer Learning Session on 15-10-2018
 - Simple Ways to Reduce Stress on 16-10-2018
 - Convergence of Social Structures into Electoral Politics on 24-11-2018
 - Global Environment Issues on 22-12-2018
 - Workshop on “Research Methodology” by Prof. (Retd.) B. L. Gupta for Commerce faculties on 22-01-2019
- New courses open during session were MSC maths, MSc physics, MJMC, BA economic (honours).
- A steering committee was formed under the convenorship of Principal to monitor and guide the NAAC SSR criteria committees.
- Feedback from stakeholders were taken, analysed and required action were taken.
- Program outcomes and Course outcomes of all the departments are displayed on college website. The Program outcomes and Course outcomes available with syllabus of university of Rajasthan were taken as it is and remaining Program outcomes and Course outcomes were prepared by the concerned faculty members.
- Dynamic website developed and all the faculty members were provided official email ID and password for better and quick communication.
- Monitoring committee for constitution of code of conduct was framed.

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IQAC Action Taken Report (2019-2020)

1. FDPs were organised for college faculty members with the aim to upgrade their knowledge and to adopt the interdisciplinary approach of thought and expression. These are-
 - Faculty Development Program on 'New Education Policy 2020 of the Government of India' from 12-07-2019 to 13-07-2019
 - Faculty Development Program on 'Role of Technology in Education' on 09-09-2019
 - Faculty Development Program on 'Google Classroom for Effective Teaching' on 05-10-2019
 - Being A Teacher Trainer- 'Critical Digital Literacy and Writing Skills' on 30-10-2019
 - Faculty Development Program on 'Are Microwaves Hazardous to Human Health?' on 11-11-2019
 - Workshop on 'Policies for Granting Funds by DST' Workshop on 'Policies for Granting Funds by DST' on 07-12-2019
 - FDP on 'Laboratory work in Microwave' for Physics Department on 29-02-2020

Teaching Learning Centre of the college was established for enrichment of teaching learning activities in the college. Under the aegis of IQAC the centre conducted FDP for teaching staff "know-how of virtual learning" from May 20th to 26th 2020 (during lockdown) .

2. By the end of the session almost all faculty members were comfortable in taking online classes.
3. A well-functioning mentoring program was planned in the beginning of the session. All the faculty members were allotted group of students with whom they had productive conversations and meetings, provided them with career guidance and motivating them to attend online classes. Mentors were advised to stay connected virtually with their mentees during the difficult time of covid -19.
4. Students feedback (teaching-learning and student satisfaction survey) through digital application were collected and assessed.



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5. Departments were assigned to organise outreach program in a session. Outreach activities organised by NSS and Geography, public administration, Zoology, Drawing and Painting Departments helped in contributing towards societal change and development
6. Frequent meetings were conducted with the seven committees framed for NAAC- SSR report writing.
7. New program/courses introduced during the session were MA Hindi, BA Political Science (Honours), B Sc Home Science.
8. Ms Azelle Bahadory, Fulbright Fellow is placed in college to teach English language under Fulbright- Nehru English teaching Assistant Program of United-States-India Educational Foundation (USIEF).
9. Academic and Administrative Audit (AAA) committee were framed from the Academic session 2019.

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Internal Quality Assurance Cell (IQAC)

Excellence Through Quality Education...

Action Taken Report (2020-2021)

1. Successful conduction online classes of all UG and PG courses
 - a) A virtual orientation program was conducted for students on July 17th, 2020 where in videos for posted on the college website for students to reach their virtual classroom.
2. Teaching Learning Centre in association with IQAC conducted various FDPs for teaching and non-teaching staff both-

For Teaching Staff:

- I. Hands on session of know-How of Virtual learning FDP from July 6th to 11th 2022 (after lockdown)
- II. FDP on Know-How of Virtual Learning 2.0 conducted from 10-08-2020 to 17-08-2020
- III. Ethics in Teaching Pedagogy on 29-10-2020
- IV. FDP “Blogging Made Easy” on December 17th and 24th 2020
- V. Workshop on “Software for Academic Endeavours” on January 5th 2021
- VI. E-Workshop on ‘Virtual Labs: Experiments via Simulations’ on 09-02-2021

Non-Teaching Staff:

- A seven day workshop on “Soft Skill Enhancement Program” from June 22nd to 28th 2021.
3. A teacher training program for the teachers at Government colleges across the state was also conducted “Know How of Virtual Learning” in collaboration of Commissionerate of College Education, Rajasthan from September 2nd to 4th 2022.



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4. Committee comprising Three Vice Principals for Covid- 19 helpline was formed and displayed on the college website. Teachers were advised to aware the student to follow the CORONA guidelines from time to time. Students were informed through college website /Google Classroom about all notifications issued by university of Rajasthan.
5. Question Bank of all the subjects were framed and displayed on the college website for smooth learning
6. For this session outreach activities were performed by Department of Home Science, Zoology, Geography, Political Science, Public Administration, Drawing and Painting and NSS.

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