

# YEARLY STATUS REPORT - 2021-2022

Part A		
Data of the Institution		
1.Name of the Institution	Kanoria PG Mahila Mahavidyalaya	
• Name of the Head of the institution	Dr. Seema Agrawal	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01412707539	
• Mobile no	9829130667	
• Registered e-mail	admin@kanoriacollege.in	
• Alternate e-mail	adminos@kanoriacollege.in	
• Address	Gandhi Circle, JLN Marg	
• City/Town	Jaipur	
• State/UT	Rajasthan	
• Pin Code	302015	
2.Institutional status		
• Affiliated /Constituent	Affiliated	
• Type of Institution	Women	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

Name of the Affiliating University			Univer	sity	of Raj	astha	an, Jaipur	
• Name of	the IQAC Coordi	inator		Dr Ranjana Agrawal				
• Phone No	).			01412707539				
• Alternate	phone No.			9829134111				
• Mobile				9829134111				
• IQAC e-r	mail address			iqac.coordinator@kanoriacollege.i				
• Alternate	Email address			admin@	kanor	ciacoll	ege.i	.n
3.Website address (Web link of the AQAR (Previous Academic Year)		https://kanoriacollege.in/wp- content/uploads/AQAR-2020-21.pdf						
4.Whether Acad during the year?	•	prepar	ed	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:		https://kanoriacollege.in/wp-content/uploads/2022/02/01 1639060123 -Academic Calendar 2021-22.pdf						
5.Accreditation	Details			1				
Cycle	Grade	CGPA	A	Year of Accredita	ation	Validity	from	Validity to
Cycle 1	В	2	.56	201	6	19/02/	2016	18/02/2021
6.Date of Establishment of IQAC			13/09/	2013				
7.Provide the lis UGC/CSIR/DBT	•				C etc.,			
Institutional/Deprtment /Faculty	pa Scheme		Funding Agency			of award duration	A	mount
Institution 1	a CURIE	1	Depart of Sci and Techno		to	il 202 March 2025		14,92,726/-
8.Whether comp		as pe	r latest	Yes				
Upload latest notification of formation of			View File	<u> </u>				

IQAC

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC dur	ing the current year (maxi	mum five bullets)
Industry-Academia Collaboration		
Institutional outreach programs		
Strengthening system for Mentoring of Students and feedback from all stakeholders		
Academic-Administrative Audit (AAA)		
Capacity building of Faculty throu	gh FDPs and Peer Le	earning
12.Plan of action chalked out by the IQAC in the Quality Enhancement and the outcome achieved	0 0	<u> </u>

Plan of Action	Achievements/Outcomes
Capacity building of Faculty through FDPs and Peer Learning	It facilitated the teachers to adopt the the interdisciplinary approach of thought and experience and helped in bringing about innovation in teaching learning process. It also served as a platform to interact with the experts and widen their horizon of knowledge.
Enhances Industry-Academia Collaboration	It benefitted the students in various aspects like , making them industry ready through experiential learning and polish their skills. and helping them polish their Skills
ICT based tools for effective teaching-learning process	Helped teachers to interact with students through digital mode during this pandemic. It also helped them in preparing of their lectures by using various softwares and made through various techniques available online. Overall it help them in improving teaching skills and teachers progressed towards innovative teaching for conducting online classes.  Students were also benefited through ICT based teaching-learning where they could watch lectures at home on the computer or mobile phones and use classroom time for more interactive exercises.
Feedback through IT tools	It helped in monitoring students learning and satisfaction status through digital application.
Institutional outreach programs	It helped in contributing towards society change and development and also helped in

	sensitizing various stakeholders of the institution to embrace the diversity within the society.
Financial assistance to the faculty members for professional development	Faculty members were encouraged for membership of professional associations and attending workshops and presenting papers in seminars and conferences
Mentoring of Students	Mentoring system enables the students to resolve their academic and personal problems.  Develops better connect between student and teacher. Student participation in various activities also increased.
Academic-Administrative Audit (AAA)	This step helped us in developing a conducive learning environment for its students and faculty.
13.Whether the AQAR was placed before	Yes

# **13.**Whether the AQAR was placed before statutory body?

• Name of the statutory body

Name	Date of meeting(s)
Meeting of Management Committee	07/11/2022

### 14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	04/02/2022

# 15. Multidisciplinary / interdisciplinary

The vision of the college has evolved during its journey of 56 years, from outreach of education to prepare and equip our students to participate in global economy and be concerned citizens. The approach of the college has always been to offer wider choices of subject combinations in science, humanities, social science and commerce. There is a wide range of subject combinations (307) from

2021 in the college which the students can opt. Along with this the college is also offering professional courses like BBA, BCA, B.Sc. Biotechnology and B.Sc. Home Science to develop self-reliance in the students. Therefore, the college is fully prepared to transform into a multi-disciplinary institution with the teaching programs across various disciplines and ensure optimised resources and vibrant large education committees

### **16.Academic bank of credits (ABC):**

To implement interdisciplinary approach and to enable the students to learn the courses of their interest a transformative educational setup is required. The college runs large number of programs and offers student a very wide choice. So, when the University of Rajasthan adopts the policy of Academic Bank of Credits, the college will register itself and will be able to make the required changes.

# 17.Skill development:

The college offers various skill development programmes like certificate course in functional English and Hindi, CAT, (in collaboration with ICAI) Tally Accounting, French, German Spanish languages (in collaboration with Indo French cultural society) Diploma in Office Management, Nutrition and Dietetics, Art and Craft Design, vocal and instrumental music, soft skills workshops (MOU with GTT foundation) to strengthen the skills of the students. The college has a variety of clubs and centres to achieve its vision and to empower through capacity building and by cultivating abilities to exercise informed choices. The college has collaborated with Bosch under Industry Academia collaboration for Nation building attitude and behaviour, skill entrepreneurship, future human competencies and social responsibilities.

# 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

There is appropriate integration of Indian knowledge system, the college has its own YouTube channel with a large number of videos and online course material prepared by the College teachers are uploaded, which are in both English and Hindi language. Teachers are promoted to do online courses to upskill themselves. The institution has a competent faculty which is trained to provide the classroom delivery in bi lingual mode. Moreover, there are separate sections for teaching in English and Hindi mediums in all the disciplines. The college continuously makes efforts to promote Indian languages. Department of Drawing and Painting, Music, Philosophy, Hindi, Sociology and History regularly conducts various activities to inculcate Indian culture among

students. 'Anandam '(Joy of Giving) is also a part of the college curriculum which sensitizes the student towards her society and environment and helps in developing humanistic approach.

To promote Indian culture and traditions, the annual youth festival 'Kasturi' includes Inter/Intra college compitions of Indian folk dance, Indian Classical Dance, singing, Mehandi, Rangoli, Mandana, etc. Indian cuisine competition and regional attire shows are organised to preserve the Indian art and culture.

The Art Gallery (established in the year 2015) is a Unique feature of the college to provide an excellent platform to aspiring artists of the college.

SPIC-MACAY programs are a regular feature in the college.SPIC-MACY -Jaipur Chapter office is also in the coolege, weekly meetings are organised on every Saturday for plan of activities.

### 19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):

The primary aim of all education revolves around goal achievement at the end of the course. The student should have fundamental understanding of the degree course pursued by her. Here the role of the institution and its faculty is very important. Our college website clearly displays in detail, learning outcomes (course outcome and Program outcome both ) of every course. This facilitates the student in course selection and moreover the faculty also lays stress on the outcomes in the classroom teaching. Various extension lectures, workshops, entrepreneurship activities and other departmental activities are organised from time to time in the college for the benefit of the students. For attainement of learning outcome - group discussions, poster presentation , Industrial/Field visits , Internships , Hands -on workshops , Power point presentations, etc are also inludede in teaching padagogies .

#### **20.Distance education/online education:**

The college is fully equipped for online education. The campus has 50 MBPS lease line with LAN facility. The infrastructure of the college has been developed for the use of technology tools for teaching and learning. There are smart classrooms and Wi-Fi system to facilitate online education. The faculty has been trained to deliver online lectures through many faculty developments programmes in the last two years. The college has a G-Suite Institutional free subscription , through which all the faculty members have been given personalized email ids . The college has an additional Google meet subscription ( to accomodate 250 participents in a single Google class room ) ,it is used to take online classes/sessions .

Extended Profile		
1.Programme		
1.1	307	
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<u>View File</u>	
2.Student		
2.1	6652	
Number of students during the year		
File Description	Documents	
Institutional Data in Prescribed Format	<u>View File</u>	
2.2	3202	
Number of seats earmarked for reserved category a Govt. rule during the year	s per GOI/ State	
File Description	Documents	
Data Template	<u>View File</u>	
2.3	2287	
Number of outgoing/ final year students during the	year	
File Description	Documents	
Data Template	<u>View File</u>	
3.Academic		
3.1	104	
Number of full time teachers during the year		
File Description	Documents	
Data Template	<u>View File</u>	

3.2	113
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<u>View File</u>

4.Institution		
4.1	53	
Total number of Classrooms and Seminar halls		
4.2	197.85	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	175	
Total number of computers on campus for academic purposes		

### Part B

### **CURRICULAR ASPECTS**

### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Kanoria PG Mahila Mahavidyalaya is one of the leading institutions of Jaipur and the State of Rajasthan. The college is affiliated to the University of Rajasthan and follows the curriculum designed and prescribed by it. The college strives to educate and empower women through capacity building and skills enhancement. In its 57 years' journey , the college has earned a reputation as an institution of holistic development by diseminating knowledge and incucating critical and analytical thinking among the students .

With the commencement of the session 2021-2022, stream wise Time-Table committee was framed and Sections were divided based on the strength of English and Hindi medium students. The college commenced offline classes but with the increase in number of cases Online classes were also held as per the requirement and audio-video lectures were uploaded on Google Classroom. Hybrid mode was adopted for teaching during session 2021-2022. The term wise syllabus distribution was also filled by all the teachers at the beginning of the session.

To ensure adequate exposure of the students during the pandemic, Inter-Collegiate activities like Camfest, Saga and Kasturi were also organised through hybrid mode. International Seminar, National workshop and webinars were organised by the college throughout the session through virtual mode which gave an opportunity to students of experiential learning.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

# 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

On the basis of the academic calendar of the College, each department prepared a plan of departmental activities, celebration of special days, extension lectures and student activities. Activities of clubs, centres, associations and cells were also planned in accordance with the academic calendar.

The college follows an annual scheme for Under-Graduate and semester scheme for Post-Graduate programmes. The college organised online quizzes at regular intervals for the students of Under-Graduate programmes to assess their knowledge.Mid-term tests were planned for all UG courses in the month of November . Internal exams for PG students were also conducted by the college before the University Semester exams. This Internal exam score was sent to the University which was mentioned in the marksheet.

Activities like Field visits, Guest and Extension lectures, Power Point Presentations, Online Quizzes, Seminars and Workshops helped students not only to develop their subject knowledge but also served to monitor their rate of learning. The departments also organised their academic and co- curricular activities on online modefor the students.

During the pandemic, the institution evolved by switching to a hybrid teaching and evaluation model. The use of virtual labs, recorded lectures, and audio-visual presentations improved teaching and learning.

File Description	Documents
Upload relevant supporting document	<u>View File</u>
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<u>View File</u>
Any additional information	<u>View File</u>

### 1.2 - Academic Flexibility

# 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

# 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

18

File Description	Documents
Any additional information	<u>View File</u>
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<u>View File</u>

# 1.2.2 - Number of Add on /Certificate programs offered during the year

# 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

# for year: (As per Data Template)

6

File Description	Documents
Any additional information	<u>View File</u>
Brochure or any other document relating to Add on /Certificate programs	<u>View File</u>
List of Add on /Certificate programs (Data Template )	<u>View File</u>

# 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

70

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Concepts like Professional Ethics, Gender, Human Values, Environment and Sustainability are intertwined into the curriculum in order to enable students to understand their significance.

Professional Ethics-

Professional ethics is taught in Biotechnology, Business Administration, Income Tax Laws and professional courses as BBA and BCA.

### Gender-

Concept of Gender is included in the curriculum of Political Science, Sociology and in English and Hindi Literature.

Home-Science deals with the numerous facets of mother and child care, Human Geography aids in comprehending the demographic

component of gender.

Human Values-

The ideology of Gandhi and Ambedkar, Fundamental Rights and Duties is included in the curriculum of Political Science. Human values are taught in the curriculum of Philosophy.

University of Rajasthan has introduced 'Anandam - The Joy of Giving' for students of classes of all streams. Students are taught to be considerate of their environment in this programme.

#### Environment-

Environmental Science is a compulsory subject for first year students of all the streams. Subjects like Biotechnology, Geography, Botany and Zoology include the study of Ecosystems, Conservation of Biodiversity, and Environmental Laws.

Sustainability-

The study of sustainable development is covered in the syllabi of EAFM, Sociology, Economics, and Public Administration. Economics and EAFM include topics on Indian economic issues.

File Description	Documents
Any additional information	<u>View File</u>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

# 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year $\,$

10

File Description	Documents
Any additional information	<u>View File</u>
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<u>View File</u>
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<u>View File</u>

# 1.3.3 - Number of students undertaking project work/field work/ internships

256

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work//internships (Data Template)	<u>View File</u>

# 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	
syllabus and its transaction at the institution	
from the following stakeholders Students	
<b>Teachers Employers Alumni</b>	

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://kanoriacollege.in/feedback-from- stakeholders/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<u>View File</u>
Any additional information	No File Uploaded

# 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://kanoriacollege.in/feedback-from- stakeholders/

### TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

# 2.1.1 - Enrolment Number Number of students admitted during the year

# 2.1.1.1 - Number of students admitted during the year

2388

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<u>View File</u>

# 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

# 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1000

File Description	Documents
Any additional information	<u>View File</u>
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

# 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The session begins with an orientation program for the new students.

The institution has a well-established mentorship program in which a mentor is assigned to a small group of 20-25 students. She regularly monitors the academic performance of the student. The college usually organises at least one parent-teacher meet during the academic year.

Regular interaction, internal assessments and class test/quiz are being conducted. The sum total of inputs emanating from mentors, teachers and interactions identifies slow, moderate and advanced learners.

The challenged students are hand hold for topics difficult to them. The course notes are also provided to slow learner students. Besides, these students are also provided with elaborate question bank. Queries and home assignments of the students are evaluated regularly. Parents are apprised about the progress. Special classes are conducted after regular class hours after the completion of the syllabus.

The students who are bright and quick in uptake are provided with latest research by the college faculty by sharing the ID and password of the virtual library (N List). They are encouraged to prepare & present advanced topics before the class. Students are also engaged in research, projects and study assignments and to participate in seminars, conferences, workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
6652	104

File Description	Documents
Any additional information	<u>View File</u>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college conducted various student-centric activities throughout the year. Learning became more experiential and participatoryby organizing activities like Group Discussions, Poster and Model Making, Field Visits, Debates, Project Writing, Exhibitions, Creative writing, Poetry recitations, Lab demonstration, Power Point presentations etc.

Institution also conducts Seminars, workshops, webinars, conferences and skill development programme on the contemprary issues..

Educational trips to places of cultural, historical, geographical, botanical, and zoological were organized by various departments..

Students visit to other institutes and industries to bridge the gap between classroom teaching and practical experience, which makes them more confident.

Internships are integrated into the course structure of most programmes.

Science Exhibition provides a plateform to science students to showcase their talent by making posters and working models . This exhibition hep students to understand the curriculum through practical experience .

The departmental pedagogiesincludemind mapping, brainstorming activities, question-answer sessionsetc. that inculcate in them problem solving skills. Hence students are trained as competent individuals.

These activities ensure experiential learning for students.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	<pre>https://kanoriacollege.in/wp- content/uploads/Chronicles-2021-22.pdf</pre>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT has become integral part of the teaching-learning through various means like replacing chalk boards with interactive smart boards, smart class room and other devices. The College has a Wi-Fi Enabled Campus with 50mbps leaseline which helps the teachers and students to stay connected to the internet.

- Most of classrooms are equipped with projectors, smart board and wi-fi network to blend the traditional chalk and talk method of teaching with e-learning.
- Students are encouraged to make Power point presentation, individually or in collaboration with peers to promote independent learning.
- The Multimedia teaching aids like Projectors, Laboratories with internet enabled computer/ laptop/tablet systems (Virtual lab) are used .
- Online tests are conducted and e-assignments are given through Google classroom as and when required along with regular tests.
- For accessing e-resources cyber room in the library provides access to internet facility to students for preparing their project reports & power point presentation. Library is equipped with N-list subscription along with sufficient number of books, journals, e-journals and e-books.
- Seminar hall equipped with multimedia facilities used for Invited talks and Webinars .

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<u>View File</u>

# 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

# 2.3.3.1 - Number of mentors

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<u>View File</u>
Circulars pertaining to assigning mentors to mentees	<u>View File</u>
Mentor/mentee ratio	<u>View File</u>

# 2.4 - Teacher Profile and Quality

# 2.4.1 - Number of full time teachers against sanctioned posts during the year

104

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<u>View File</u>

# 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

# 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

75

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

# 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

# 2.4.3.1 - Total experience of full-time teachers

697

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

A well placed continuous internal evaluation system helps the Institution to assess its students in terms of academic capabilities.

- Postgraduate Level:
- Mid-semester evaluation has marks distribution in a 70:30 ratio for written examination and internal evaluation which is communicated to all students.
- For written examination question papers are prepared in accordance with the format of semester end examinations conducted by the University.
- In case of medical emergencies or unavoidable situations, if a student is unable to appear in these exams, they are given a second opportunity.
- If a student is unable to score well in these examinations she is allowed to improve her marks through retests. The marks awarded are then submitted to the University.
- In case of a grievance, an internal grievance redressal committee resolves the matter.
- Undergraduate Level:
- College has a practice of conducting mid term class tests for all subjects. The answer sheets are discussed with the students and they are provided with constructive feedback.

- In courses with practical components, there is an allocation of marks for internal assessment of students.
- Internal assessment of students is done on a regular basis through multiple modes, throughout the year.

Documents
No File Uploaded
Nil

# 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Term end/ semester end examinations are conducted by the affiliating University i.e. University of Rajasthan.
- If a student reports grievances such as printing errors in question paper and answer sheets not in proper condition, they are immediately addressed with replacement of question paper and answer sheet and matter is reported to the University.
- In case of grievance related to the out of syllabus questions, or error in the questions asked, concerned faculty members guide the student to attempt the exam so that they are not at loss.
- In case of any grievance related to these examinations students submit a written application to College authorities, on the same day, it is forwarded to the Controller of Examination of University.
- For the internal examination there is an internal grievance redressal committee which receives complaints.
- The Committee looks into matters pertaining to setting of question papers, discrepancies in evaluation and results of examinations.
- On receiving any complaint the committee immediately looks into the matter and aims at resolving the issue within 6

working days.

 There is a provision of 'defaulter test' for those who failed to take the test earlier.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

# 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

College offers 14 postgraduate programmes and 11 undergraduate programmes in Humanities and Social Sciences, Commerce and Science faculties. At this level the expected program outcomes are:

- Post-graduate Level:
- 1. Developing proficient knowledge in the concerned subject matter.
- 2. Developing an aptitude of critical evaluation and research as per the requirement of each discipline.
- 3. Creative and innovative thinking to support innovations.
- 4. Developing communication and writing skills through certificate courses in functional English and 'Hindi Bhasha Kaushal'.
- 5. Developing and understanding how to practically apply the knowledge gained, in everyday situations.
- 6. Aiming at higher qualifications in specific subject areas.
- 7. Acquiring new skills so as to increase employability.
- 8. Training and Placement Cell helps students in identifying and achieving their career goals.

### Annual Quality Assurance Report of KANORIA PG MAHILA MAHAVIDYALAYA, JAIPUR

- 9. Aiming at entrepreneurial aspects of each discipline.
- 10. Inculcating ethical values both -humane and subject specific.
  - Undergraduate Level
  - 1. Learning and understanding the basic concepts of each subject.
  - While studying practical based subjects students are expected to understand the basic principles on which the experiments are based.
  - 3. Understanding the tools and methods specific to experiments of each discipline.
  - 4. Students are encouraged to apply diverse thinking.
  - 5. Learning new skills to enhance proficiency and employability through various skill enhancement certificate and diploma courses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme outcomes, programme specific outcomes and course outcomes are evaluated by the Institution by following these methods:

- Regularity and interaction in classes
- Responses and queries during class room interactions.
- Marks scored by students in mid-term exams and University exams indicate the level of learning and understanding achieved by them.

- Ability to perform laboratory based practical with accuracy and efficiency and maintaining practical records.
- Quality of presentations in seminars and conferences.
- Participation in workshops and other subject related academic activities.
- Enrollment of students in postgraduate programmes.
- Success in competitive exams related to subject matter studied at undergraduate and postgraduate levels.
- Feedback from students also communicates about how effectively these outcomes have been achieved.
- There are numerous academic activities conducted by subject associations throughout the session and their participation in various capacities (organizers, volunteers) show a level of understanding of specific discipline. Some examples are: CAMFEST, SAGA
- Empathetic and sensitive behavior towards society expressed through various activities done by NSS Volunteers and by student participation in the Anandam Programme.
- Our alumni have scripted history wherever they have gone. The Alumni Association is a testimony to their enduring interest in the activities of the College.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

# 2.6.3.1 - Total number of final year students who passed the university examination during the year

2288

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<u>View File</u>
Upload any additional information	No File Uploaded
Paste link for the annual report	https://kanoriacollege.in/documents/NAAC/AQA R%202021-22/Principal%20Report%202021-22.pdf

### 2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://kanoriacollege.in/documents/NAAC/AQAR%202021-22/Criterion%20 2/2.7.1/2.7.1%20Student%20Satisfaction%20Survey-%202021-22%20(Forms%20and%20Analysis).pdf

### RESEARCH, INNOVATIONS AND EXTENSION

- 3.1 Resource Mobilization for Research
- 3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)
- 3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

44.92

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<u>View File</u>
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

- 3.1.2 Number of teachers recognized as research guides (latest completed academic year)
- 3.1.2.1 Number of teachers recognized as research guides

3

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

# 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

# 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Kanoria PG Mahila Mahavidyalaya, Jaipur is dedicated to promoting women leadership and entrepreneurial skills into young dynamic students for which the Centre for Entrepreneurship Development was set up in 2017. The Centre for Entrepreneurship Development organises various activities from entrepreneurial corners to workshops, business plans and interactive sessions with successful entrepreneurs.

- To promote entrepreneurial initiatives The Centre for Entrepreneurship Development has successfully established an Incubation Centre 'NARIKA' under the section companies act 2013.
- To enhance the enterprising skills the centre organized Webinar on Stock Market, Webinar on Research and Innovation in Business Management, Kanoria's Fiesta, Session on Employability Skills, Lippan Art Workshop, Learning by Doing

Workshop on Jar Cakes and Fictitious Flowers.

- The college has various job-oriented and skill development certificate courses which include Certified Accounting Technician, Organic farming, Tally Accounting, French and German Language, Rozgar on Mukhi Prashikshan as short-term courses.
- Our college is the Nodal Centre for Virtual Lab by the MOE (in collaboration with IIT, Delhi) organized various virtual sessions on scientific experiments for the students.
- The college has been granted affiliation for Research Centre in the subjects of Political Science and English by the University of Rajasthan.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	Nil

# 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

# 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<u>View File</u>

### 3.3 - Research Publications and Awards

### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

8

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>

- 3.3.2 Number of research papers per teachers in the Journals notified on UGC website during the year
- 3.3.2.1 Number of research papers in the Journals notified on UGC website during the year

11

File Description	Documents
Any additional information	<u>View File</u>
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

- 3.3.3 Number of books and chapters in edited volumes/books published and papers published in national/international conference proceedings per teacher during the year
- 3.3.3.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

25

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

In the session 2021-22 college conducted many extension activities

in the neighborhood community for the betterment of society and for value inculcation amongstudents. To celebrate Azaadi ka Amrit Mahotsav plantation drive was organised and every volunteer took an oath to take care of the saplings. To contribute towards society during the after phase of pandemic COVID Vaccination Camp was organised, Hair Donation for cancer patients, Blood donation camp, Health check up camp, Cancer awareness and screening were organized in slum areas. Our institution deals with Girl Students, concerning towards their health many check up camps were organised like haemoglobin Check up camp, Blood Group check, Dental check up etc. Also to empower them legal awareness session, Voter awareness sessions, Self defence camp was also organised.

This Year 30 Volunteers and 01 Programme Officer Conducted a project on analysing COVID Appropriate Behaviour in collaboration with UNICEF.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

- 3.4.2 Number of awards and recognitions received for extension activities from government / government recognized bodies during the year
- 3.4.2.1 Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<u>View File</u>
e-copy of the award letters	<u>View File</u>

- 3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year
- 3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

# during the year

25

File Description	Documents
Reports of the event organized	<u>View File</u>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

- 3.4.4 Number of students participating in extension activities at 3.4.3. above during year
- 3.4.4.1 Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1864

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

### 3.5 - Collaboration

- 3.5.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship during the year
- 3.5.1.1 Number of Collaborative activities for research, Faculty exchange, Student exchange/internship year wise during the year

2

File Description	Documents
e-copies of related Document	<u>View File</u>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<u>View File</u>

- 3.5.2 Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year
- 3.5.2.1 Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

8

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<u>View File</u>
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

#### INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is centrally located in the city on J.L.N Marg and has a large and a beautiful campus spread over 8.67 acres.

The college has adequate facilities for academic excellence. The college has 7 buildings. The main building has 72 rooms including teaching rooms, laboratories, Lecture Theatres and Tutorials. The College has 50 ICT enabled teaching rooms, 3 seminar halls and 20 well equipped subject based Laboratories with separate stores. The college is disabled friendly with elevator, ramps and washrooms with side rails. The Labs are equipped with the latest apparatus and equipment.

The college has an incubation center NARIKA and Career guidance training and placement cell.

To update the students with daily and regular announcements/ information/ news and other campus activities etc. notice boards have been put at all important locations.

The Time Table for classes spreads from 8 am to 5 pm, thus ensuring maximum utilization of the classrooms. The classrooms which are

vacant after 3pm are usually used to conduct various coaching classes and classes of Skill enhancement courses.

The college has a large computerized library (1118 sq. mts.) with 59521 books, 31 International Journals, 46 National Journals and 31 magazines.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<pre>https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 4/4.1/AQAR- Supporting</pre>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has an adequate and excellent infrastructure facility for the holistic development of the students. For this the college has an air-conditioned auditorium, 2 lecture theaters and Language lab with ICT facility to conduct Cultural and academic activities.

The college has 3 open-air stages with a large rehearsal room, Porch area and front lawn for hosting cultural events and NSS activities. There is an ART gallery to showcase the talent and creativity of students. Logistics are also available for college functions.

The college has a full time Director Physical Education and there are arrangements with external professional coaches for imparting training in various sports.

The college has adequate facilities for Cricket, Hockey, Kho-Kho, Kabaddi, football, Volleyball, Basketball, HandBall, American Football, Cross-Country and also for indoor games like Chess, Table Tennis, Taekwondo, Wrestling, Boxing, Swimming and Judo.

The college has made special arrangements for its players to utilize the facilities available at the SMS stadium and the University of Rajasthan sports complex for Tennis, Pistol and Air Rifle, Archery, Athletics (Race, Throws and Jumps) Badminton, Rugby, Netball.

There is a modern full-sized swimming pool, well-equipped open garden gym and Yoga facility for students and staff.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA  R 2021-22/Criterion 4/4.1/AQAR- Supporting  Document 4.1.2.pdf

# 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

53

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 4/4.1/AQAR- Supporting Document 4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<u>View File</u>

# 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

# 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

# 77.8

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	<u>View File</u>
Upload Details of budget allocation, excluding salary during the year (Data Template	<u>View File</u>

# 4.2 - Library as a Learning Resource

## 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been fully automated since 2011. It has an ERP software of True value from 2018 to present, which is helpful in maintaining the student's database and working of the library e.g. Cataloging, Accessioning, Transaction, Searching etc. To facilitate direct access to library catalog through Title, Author, Publisher, keywords etc. for students and faculty there are 3 OPAC (Online Public Access Catalog) searches available in Library.

S.No

Year

Name of the Software

1

2021-2022

ERP (True Value)

· Name of ILMS software : Enterprise Resource Planning

Nature of Automation (Fully or partially) : Fully

• Version : 2.0

• Year of Automation : 2011- present

The Library has been automated from 2011 it has an ERP software from True Value from 2018 to till date.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for Additional Information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 4/4.2/AQAR- Supporting Document 4.2.1.pdf

# **4.2.2** - The institution has subscription for the following e-resources e-journals e-

A. Any 4 or more of the above

# **ShodhSindhu Shodhganga Membership ebooks Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<u>View File</u>
Details of subscriptions like e- journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<u>View File</u>

# 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

# 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

### 9.14

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<u>View File</u>

# 4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

# 4.2.4.1 - Number of teachers and students using library per day over last one year

166

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<u>View File</u>

# 4.3 - IT Infrastructure

# 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are a total 175 computer systems in the college with I3 and I5 configuration and Anti-virus for 170 users.

There are 121 computers in computer labs. The Language lab has 30 computers with I5 configuration and ORELL software. The cyber room has 20 computers along with wi-fi/LAN connectivity. The college hostel and Incubation center-NARIKA has two computers each with an internet facility.

internet facility. The college has a G- Suite Institutional free subscription and an additional google meet subscription of 250 members through which all the faculty members have been given personalized email ids and for online classes. Existing Quantity of IT Equipments: Desktop K-Yan Printer OHP Digital Screen Scanner Headphones 175 10 3 10 2 1 21

The internet in the college is provided by the means of Lease Line (UTM/ Firewall +Wi-Fi Connection) with a speed of 50 MBPS. The

college is constantly upgrading its computer facility and has also purchased 2 Interactive panels. The college had spent Rs. 8.78 lacs. For daily maintenance of computers the college has appointed a Computer expert who takes care of all such requirements.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA  R 2021-22/Criterion 4/4.3/AQAR- Supporting  Document 4.3.1.pdf

### 4.3.2 - Number of Computers

175

File Description	Documents
Upload any additional information	<u>View File</u>
List of Computers	<u>View File</u>

# **4.3.3 - Bandwidth of internet connection in the** A. ? 50MBPS Institution

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<u>View File</u>

### 4.4 - Maintenance of Campus Infrastructure

- 4.4.1 Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)
- 4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

85.38

### Annual Quality Assurance Report of KANORIA PG MAHILA MAHAVIDYALAYA, JAIPUR

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<u>View File</u>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<u>View File</u>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Dean, College Development supervises the maintenance and development of college amenities and facilities through various committees.

For General Maintenance there is sufficient trained staff and duties are assigned to each member. The Departments have been provided with peons/ lab bearers for maintenance of the laboratories. Separate chart is maintained regarding the electrical fittings, furniture, cleaning of washrooms, rooms and open areas. Maintenance contract is done annually for all major repairs. Annual Maintenance Contract is done for Computers, Fire Extinguishers, CCTV Cameras and EPABX System, pest control etc.

The college is following the provision of General Financial and Accounting Rules finance Department- Government of Rajasthan. The college has a standard operating procedure in place for all purchases and maintenance contracts.

A committee is framed to ensure that budget allocations are utilized for the purpose for which they were made without compromising on quality and rules. Budget provisions are based on previous year's expenses and current year's requirements from various departments'. After approval from management budget allotments are made to the departments.

After verification and stock entries bills are submitted for payment to the Accounts Department and after examining these bills they are presented before the college authorities for approval.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 4/4.4/AQAR- Supporting Document 4.4.2.pdf

### STUDENT SUPPORT AND PROGRESSION

- **5.1 Student Support**
- 5.1.1 Number of students benefited by scholarships and free ships provided by the Government during the year
- **5.1.1.1 -** Number of students benefited by scholarships and free ships provided by the Government during the year

409

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

- **5.1.2** Number of students benefitted by scholarships, free ships etc. provided by the institution / non-government agencies during the year
- 5.1.2.1 Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1	6	9
_	_	

File Description	Documents
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://kanoriacollege.in/
Any additional information	<u>View File</u>
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1096

# **5.1.4.1** - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

1096

File Description	Documents
Any additional information	<u>View File</u>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

# **5.1.5** - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<u>View File</u>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<u>View File</u>

### 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

### 5.2.1.1 - Number of outgoing students placed during the year

35

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of student placement during the year (Data Template)	<u>View File</u>

### 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

157

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	No File Uploaded
Details of student progression to higher education	<u>View File</u>

- 5.2.3 Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)
- 5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

22

File Description	Documents
Upload supporting data for the same	<u>View File</u>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<u>View File</u>

- 5.3 Student Participation and Activities
- 5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year
- 5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

### Annual Quality Assurance Report of KANORIA PG MAHILA MAHAVIDYALAYA, JAIPUR

File Description	Documents
e-copies of award letters and certificates	<u>View File</u>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	<u>View File</u>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, cocurricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has a properly elected Student Union consisting of Student Representatives from each class.

- The student council is actively involved in organizing all the major extracurricular and co-curricular activities like Foundation/Orientation/Freshers' and Teachers' Day, Dandiya, Kasturi, Annual Day and Farewell. student representation is reflected in every committee made for all these activities.
- The student union is constantly proactive and supportive in organizing extracurricular events inside or outside the university. All Clubs, Centers, and Subject-Associations coopt the student representative as a member. During club activities, they execute their responsibilities competently. They encourage alums and other notable figures to serve as judges/resource persons.
- The President of the student union is an Ex-officio member of the IQAC and Alumnae Association. The Management Committee includes a former student who maintains contact with the Student Union. At the Annual Prize Giving Ceremony, the student union president shares the stagewith the dignitories and all union membersare rewarded for their contributions during the session.
- In the college hostel ,daily menu is decided by a committee of the students selected by the hostellers .
- The student union is the pivot of academic, administrative, and extracurricular activity at the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

20

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

"Kanoria Girls College Alumni Association, Sanstha" is registered under Society Registration Act, 1958 (Rajasthan Act no. 28, 1958), No. COOP/2020/JAIPUR/200215, on 13th February, 2020

On the 57th Annual Prize Distribution day, Dr Nirmala Sewani, alumni of the college was invited to deliever the most prestigious Ms Turevy memoriallecture on 4th May, 2022.

Kanoria college has a long established convention of inviting the alumni to celebrate the foundation day of the college, going by the tradition we invited Urvashi Bhargav batch 1972 and Manisha Meena batch 2016 to celebrate 56th foundation day of the college. The Association aims to promote and encourage friendly relation among

all the members. It keeps the Alumni network vibrant by keeping them posted about the latest updates of the college. Dr Asha Sharma ,an alumni conducted a creative writing workshop for the students of Kanoria college. Ms Shefali kathak artist acted as a mentor for the dance workshop, organized by the Swaranchal Club of Kanoria college. Two days workshop on communication skills and personality development was organized by alumna Dr Aarti chopra and Shweta Ahluwali. Acclaimed kathak artist Vihushi Prerna shrimali an active member of alumni association performed Kathak in a programme organized by Spic-Macay.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<u>View File</u>

# **5.4.2 - Alumni contribution during the year** (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	<u>View File</u>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The success story of the institution has been curated by the effectively translating its Vision of extending the Outreach of Women's education, enlightening and empowering them through its missions.

- The Management Committee of the college comprises eminent educationists, professionals, and intellectuals, which keeps the mission in focus while framing the policies.

  Representatives of the university, college staff, students, alumni, and parents are also co-opted.
- The college organises meetings with these stake-holders and tries to design the plan of action for each academic session.
- The college has adopted new practices and adapted itself to the changing scenario. New courses both at UG and PG level are introduced from time to time.

- Internal Quality Assurance Cell of the collage endeavours to enhance the quality parameters of the institution.
- Various Cells , Clubs, Committees and Subject Associations actively function to empower the students
- The five Centres in the college encourage the girls to participate at public forum.
- The college has collaborated with the academia and industry to initiate skill enhancement and value added courses.
- The Incubation Centre (NARIKA) was established on the 16th of December, 2021 vide u/s 8 of the Companies Act, 2013.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.1.1/AQAR - 6.1.1 Supporting Document.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The participative management of Kanoria PG Mahila Mahavidyalaya, Jaipur believes in decentralized leadership at every level of administration and a robust structure has been established to sustain and improve the quality of education.

#### Administrative Decentralization:

The institution has a well-defined mechanism of administrativeoperational autonomy at various levels. Culture of participative management is promoted at various levels.

- At Administration level, Management Committee is the policy maker, Director and Principal are members of this Committee.
- The Director acts as a link between management and administration.
- Principal, in consultation with Vice Principals and Dean (College Development) nominates members and convenors of different committees/clubs/associations.
- Vice-Principals can independently take decision related to their faculty, planning and execution. Dean College

- Development works towards well-structured responsibilities.
- At departmental, faculty and student level also, HODs have autonomy for their departmental pursuits. Faculty members, nonteaching staff and students are given representation in IQAC/committees/associations/clubs. Students are given ample opportunities and platforms to showcase their talent.

CASE STUDY OF KASTURI, THE ANNUAL CULTURAL FESTIVAL OF THE COLLEGE

- Kasturi, the Annual Youth Festival of the College highlights the practice of decentralisation and participative management in entirety.
- The students, non-teaching staff and teachers work together as active members in managing the entire event.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.1.2/AQAR - 6.1.2 Supporting Document.pdf
Upload any additional information	No File Uploaded

### 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/perspective plan is effectively deployed

The strategic plan of College is effectively deployed in all areas. The Strategic plan for Teaching and Learning:

- To facilitate and promote academic orientation the college provides financial assistance for presenting and publishing research papers, workshops, faculty development programmes, orientation and refresher courses and for memberships of professional bodies.
- For polishing these skills, teachers are deputed as members or convenors of various Committees, Clubs, Associations and Centre.
- The Teaching Learning Centre regularly conducts FDPs to make the faculty to face the challenge of changing teaching learning process.
- The college campus has been fully enabled with 50mbps lease line and G-Suite has been purchased to accommodate higher number of students in Google Classrooms and Google Meet live sessions
- Faculty members have access to N-List for a very rich library

- on campus updating their knowledge .
- Multiple events are organized throughout the year virtually and students are encouraged to participate in them . Students are also motivated to be part of various clubs and associations
- The Incubation Centre 'NARIKA' was recently registered u/s 8
  of Companies Act. The start ups identified by Centre for
  Entrepreneurship Development will be mentored by NARIKA.

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.2.1/AQAR - 6.2.1 Supporting Document.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a duly constituted Management Committee which is elected by General Body at the end of every 3 years. The Management Committee of the college is constituted as per the provisions of "Rajasthan Non-Government Educational Institution Act" 1989.

The Sub-committees- Academic Committee, Finance Committee and Building Committee have been constituted by the Management Committee presents proposals and budget before Management Committee for approval.

- The Director of the college monitors coordination and implementation of policy decision.
- The Principal is responsible for smooth running of day to day administration and for conduction of all activities. She is assisted by three faculty wise Vice Principals and Dean College Development in planning and execution of all college activities
- The Warden and the Principal (Ex-Officio Chief Warden ) are responsible for the security, discipline and all other matters of the Hostel.
- For quality assurance, college has a vibrant Internal Quality Assurance Cell.
- Office administrative work is supervised by the Office

- Superintendent and the Administrative Officer.
- The college is governed by the service rules. All appointments and promotions are made by a duly constituted Selection Committee. The college has a well-established Performance Based Appraisal Mechanism for promotions under the CAS Scheme of UGC.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.2.2/AQAR - 6.2.2 Supporting Document.pdf
Link to Organogram of the institution webpage	https://kanoriacollege.in/organogram/
Upload any additional information	No File Uploaded

# 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	<u>View File</u>
Screen shots of user inter faces	<u>View File</u>
Any additional information	No File Uploaded
Details of implementation of e- governance in areas of operation, Administration etc(Data Template)	<u>View File</u>

### **6.3 - Faculty Empowerment Strategies**

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

Kanoria PG Mahila Mahavidyalaya considers its Human Resources as the most important asset and gives priority to their overall development.

Welfare Measures for all Staff (Teaching and Non-Teaching Staff):

- PF, Gratuity, and Maternity benefits are given to all the staff members as per the Rajasthan State Government rules.
- Diwali Gifts and Get-Together, Free education to Girl Child,
   CUG Mobile SIM facility, Health Check-Up Camps, Annual Sports
   Day.
- Crèche facility is provided to the wards of staff members at nominal charges.
- Family Medical Insurance: The staff members and their immediate dependents are covered with Group Medical Insurance for which premium is paid by the college
- Annual Increments: Annual Increment is done as per the unanimous decisions of the Management Committee
- Quarantine leave was granted to the staff members during COVID-19 pandemic.

### Welfare Measures for Teaching Staff:

- Academic Leaves, Duty Leave and Medical Leave
- Recreational Facilities.
- Stay Time Relaxation to lactating mothers for 1 year.

### Welfare Measures for Non-Teaching Staff:

- ESIC Facility
- Training and Workshop to polish their skills.
- Uniform: Two sets of uniform for summers and every alternate year, one winter uniform is provided
- Annual Bonus as per State Government rules.
- Formation of Registered Union
- One hour Sports Activity everyday.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.3.1/AQAR - 6.3.1 Supporting Document.pdf
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	<u>View File</u>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

- 6.3.3 Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year
- 6.3.3.1 Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

4

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

- 6.3.4 Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)
- 6.3.4.1 Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

87

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non-teaching staff

Institution has a well-defined mechanism for Performance Appraisal of teaching and non-teaching staff.

- Annual performance appraisal form are filled by the faculty and this is then evaluated by the college administration.
- In theoverall evaluation, the institute gives appropriate weightage and marks, in the appraisal of faculty.
- The heads of the departments, check and verify the performance appraisal forms and are then forwarded to the concerned Vice-Principals, IQAC and to the Principal for final remarks and assessment.

Promotions are based on API score and the Performance Based Appraisal System (PBAS) as per the UGC Career Advancement Scheme (CAS).

- The Promotions are done from Ordinary Scale to Senior Scale, Senior Scale to Selection Scale for grant of designation of Associate Professor.
- All promotions depend on eligibility criteria, annual reports and performance appraisal of the concerned faculty.

Year Wise Promotions of Faculty Members

Year

Senior Scale

Selection Scale

2021-2022

06

03

 Besides faculty members, annual appraisal of non-teaching staff is conducted on a regular basis. The concerned Heads of the Departments/immediate Reporting Authority evaluates the individual non-teaching staff and final appraisal is done by the Principal.

The system for performance appraisal of faculty members and nonteaching staff istransparent and unbiased.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.3.5/AQAR - 6.3.5 Supporting Document.pdf
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College has been approved under section 10(23C) (VI) of Income Tax Act 1961 vide notification no. 06/2014-15 issued from the office of Principal Chief Commissioner of Income Tax, Rajasthan, Jaipur. Under this section, college must produce Audit Report in prescribed manner of Form 10BB. Further college must regularly conduct its audit. For this audit, the college has appointed M/s ASM & Associates, Chartered Accountants (FRN 011133C). Under above mentioned section, college has produced audit report before Income Tax Department regularly.

For the purpose of Internal Audit of Accounts, the college follows the procedure as given below-

- All the purchases done by the Heads of the Departments and the College Store, bills/vouchers are submitted to the Accountant.
- College Accountant examines these bills/vouchers and puts up

before the college authorities for approval.

- After payment of bills/vouchers, college Cashier maintains a Cash-Book and payment voucher and put them before the Accountant for scrutiny.
- After scrutiny, the Accountant puts his signature on Cash-Book and payment vouchers and submits to the Administrative Officer.
- After scrutinising and final checking by the Administrative Officer, they are approved by the college Principal.
- Internal Audit is done continuously throughout the year.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.4.1/AQAR - 6.4.1 Supporting Document.pdf
Upload any additional information	No File Uploaded

### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	<u>View File</u>
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non- government bodies, individuals, Philanthropers during the year (Data Template)	<u>View File</u>

### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Kanoria College was established as a grant-in-aid college in 1965. Since 2011, it is a self-finance institution.

Finance Committee prepares the budget and is presented before Management Committee for deliberations and approval.

The College Funds are generated through:

- Fee from students
- Interest on savings
- Grants from Government to run NSS activities of the allotted two units and Red-Ribbon Club of the college.

### Major Expenditures are:

- Salaries
- Retirement benefits
- Other benefits- Medical Insurance, Liveries to staff
- Students activities, fest, etc.
- Academic activities expenditures
- Maintenance of present infrastructure
- Scholarships to the students
- Library expenditures
- Expansion /addition in the infrastructure
- Miscellaneous
- Majority of fee are collected online and all expenditures are made through bank
- Government grants for NSS and Red Ribbon Club is received and disbursed though PFMS

All purchases are done through the purchase policy as per the 'Lekhavigya'. Tenders are invited for the expenditure of more than Rs. 2 Lakhs. Remaining expenditures are done through comparative statement prepared on the basis of quotations (at least three).

All the Final Accounts are audited by the auditor at the end of every financial year. For the year 2021-22, ASM & Associates, Chartered Accountants (FRN 011133C) are the external auditors.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 6/6.4.3/AQAR - 6.4.3 Supporting Document.pdf
Upload any additional information	No File Uploaded

### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC regularly works to upgrade the college's quality and all support facilities. At the beginning of the session academic calendar and plan is made and circulated. Feedback from all the stakeholders were collected analysed and actin were taken accordingly. Student's feedback is taken on teaching learning process through online mode, analysed and action are taken accordingly. IQAC has taken initiative to introduce 13 Certificate/Diploma courses and many more are in the pipeline. Tofulfill the social commitments an initiative was taken to aware students on e- waste management, an MOU with global Talent tracker, under CSR Barkley London was signed for boosting training and placement. Under the Industry academia collaboration with BOSCH training for students was organised during 13-17 December 2021 to ignite the moral values amongstudents. Another important collaboration is with B. Lal institute of biotechnology which helps us organising various informative and student oriented activities. IQAC also focusses on upgrading the skills of non teaching staff, a 7 days Computer training programme was organised to polish their computer skills. IQAC also took the initiative to apply for National Instituinal Ranking Framework. To benefit the institution in the accreditation phase FDP on naac SSRand peer team visit was organised.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/documents/NAAC/IQA C/Quality%20initiatives/Quality%20Initiative s%202021-22.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC prepares the institutional academic calendarand action plan for its implementation in consultation with the administrative authority of the College.

At the beginning of session, the Academic and Administration Audit committeescollects academic plans including extension and co-curricular activities, evaluates, submitted by departments and reviews their academic progress.

AAA committee ensures that the syllabus completion is done accordingly.

The report of the committee is submitted to the IQAC. With the support of such academic audits, it is found that all departments have been constantly improving their curricular and co-curricular performances. IQAC also monitored periodic reviews on various academic and administrative activities along with the AAA Committee.

To help students become self- employed the centre of entrepreneurships development and Entrepreneurship clubalong with Sukriti Art and Craft club identifies the talent of entrepreneurship and self-employability. The centre works with identified students to polish their entrepreneurial skills and help to launch their start-up. This strategy helped us and finally on 16 December, 2021 NARIKA incubation centre came into formal existence with 12 start-ups.

Centre for career guidance , training and placement focusses on upkeeping the employability skills and also provides an interface between students and industries.

File Description	Documents
Paste link for additional information	https://kanoriacollege.in/wp-content/uploads /2022/02/01 1639060123-Academic Calendar 202 1-22.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://kanoriacollege.in/documents/NAAC/AQA R%202021-22/Principal%20Report%202021-22.pdf
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

### INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Kanoria PG Mahila Mahavidyalaya, Jaipur aims to maintain gender equity and social equity in imparting education.

Gender Equity

College has male staff in non- teaching who are employed in different capacities.

Facility of Sports and Co-Curricular Activities

Sports hour is allotted to male non- teaching staff members every day.

Prevention of Sexual Harassment at Workplace Cell

 As per the guidelines of UGC, NAAC and the Supreme Court, this Cell is formed which Proactively functions to curb all forms of harassment of employees and students.

### Anti-Ragging Cell

Anti-ragging cell of the College curbs the menace of ragging.

Students Grievances and Redressal Cell

 It is constituted in the college for the redressal of the problems and Student Satisfaction Surveys are conducted regularly.

Specific Facilities Provided for Women

- Safety and Hygiene
- Security guards and maintenance
- CCTV cameras in the campus.
- Students Identity cards.
- Hostel warden
- RO Purified drinking water, hygienic environment in canteen .
- Sanitary Napkin Vending Machines (VENDIGO) in campus.
- Counseling- Personal counseling is provided to the students.
- Day care center for young children- Well-furnished Crèche with two full time caretakers for children.
- Limited working hours post Maternity Leave
- Paternity Leaves for male non-teaching staff.
- Exemption from duties for pregnant female staff.

File Description	Documents
Annual gender sensitization action plan	<pre>https://kanoriacollege.in/documents/NAAC/AQA     R 2021-22/Criterion 7/7.1.1/7.1.1 Gender</pre>
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 7/7.1.1/7.1.1 Gender Equity (Data).pdf

C. Any 2 of the above

### Annual Quality Assurance Report of KANORIA PG MAHILA MAHAVIDYALAYA, JAIPUR

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

### Waste Management

 As part of the green initiative, the college ensures the cleanliness and ecological balance in the campus. The institute strives to limit the use of plastic products as part of its plastic-free campus efforts.

### Solid waste management

- The solid wastes from the campus are collected by placing waste bins at various locations.
- The collected waste is segregated into non-biodegradable and biodegradable waste and the former is disposed of with the assistance of the municipal board using its collection vehicles.
- The Biodegradable waste is utilized for producing organic manure by mixing various decaying organic substances (green leaves, hostel/canteen waste, dried leaves, etc.).
- Three processes, the compost pit, vermicompost unit and OWC machine thus recycle the solid waste and thereby fulfill the requirement of the fertilizer for the garden.

### Liquid Waste Management

- All the chemicals used in practical laboratories are diluted before discarding.
- Rinsing glassware used in the laboratory using minimum water.

### E-Waste Management

- The electronic equipment's used at its optimum level by proper upgradation and maintenance
- The college conducts awareness programs on E-waste management.
- Institution donates old electronic equipment to their nonteaching staff members and nonprofit organizations.
- Inkjet cartridge is used after refilling to reduce the volume

of e-waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<u>View File</u>

- 7.1.4 Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus
- C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	<u>View File</u>

### 7.1.5 - Green campus initiatives include

- 7.1.5.1 The institutional initiatives for greening the campus are as follows:
- A. Any 4 or All of the above
- 1. Restricted entry of automobiles
- 2. Use of bicycles/ Battery-powered vehicles
- 3. Pedestrian-friendly pathways
- 4. Ban on use of plastic
- 5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	No File Uploaded
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Policy documents and information brochures on the support to be provided	<u>View File</u>
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

### diversities (within 200 words).

The greatest strength of the institution is its dedication towards being inclusive for students, teaching and non-teaching staff from different religions, castes, cultures and physical abilities.

### Socioeconomic Diversity

- The College follows the Reservation Policy for the admission of socially marginalized students like SC/ST/OBC through a transparent admission process.
- Economically weak students are given privilege through scholarships and other forms of financial assistance.

### Cultural and Regional Diversity

- Institute organizes cultural programs in which renowned artists from different regions of India are invited to promote Indian Classical Music and Culture amongst youth in association with SPIC MACAY.
- The college organized a four-day virtual youth festival "Kasturi" on 10-13 January 2022. The students enthusiastically participated in the Inter and Intra collegiate events like fashion shows, extempore, dance, music, debate, etc.
- The Swaranchal (Dance and Music) Club celebrates diverse cultures through various dance and musical performances.

### Linguistic Diversity

- The annual literature fest SAGA'21 was organized by the Department of English on December 21st-22nd 2021.
- Abhivyakti (English and Hindi) Club promotes the languages and enhances communication skills in the students through various activities.
- College offers certificate courses in foreign languages with a vision of promoting linguistic capabilities to face the competitive world.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<u>View File</u>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The College has been committed to educating students as constitutionally aware citizens sensitive to their Fundamental Rights and Duties.

- College celebrates all the days such as Independence Day, Republic Day, Constitution Day, International Human Rights Day etc.
- College organises several programs on orientation day which includes the code of conduct to be followed in the campus.
- College celebrates Gandhi Shastri Jayanti, Vivekanand Jayanti, Vallabh Bhai Patel Jayanti and others.
- College takes pride in inculcating leadership skills among the students by conducting the Student Council election.
- The plantation programs are organized by the college .
- The College organises several interactive sessions for the students to understand the importance of Integrity and Ethics.
- Ethical Values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in Elocution, debates, and class presentation.
- NSS Unit of the college and other departments organize programs and camps every year with the view of developing sensitivity and human values among students.
- The college organizes awareness campaigns such as Legal Awareness Campaign, Lead Awareness Camp etc.
- College promotes visits to old age homes, slum and street children.
- Virtual talks were also organised by the college to spread awareness of the social responsibility among youth

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 7/7.1.9/Sensitization in Students (Data & Photographs).pdf
Any other relevant information	https://kanoriacollege.in/wp-content/uploads/7.1.9-Activities -Human Values and Ethics inculcated in students.pdf

- 7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

  4. Annual awareness programmes on Code of Conduct are organized
- C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<u>View File</u>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

College has a long-standing tradition of celebrating national and international days, anniversaries of eminent personalities and different festivals in different capacities. KMM celebrates India's Independence Day, Republic Day with great vigor. As a tribute to Mahatma Gandhi and Lal Bahadur Shastri on their Birth Anniversary, documentary on the lives of the legends is shown 5th Sept is nationally observed as Teacher's Day. NSS Unit of the college organises numerous events Sardar on Vallabhai Patel's birthday on 31st October

On21st June as International Yoga Day, World Mental Health Day is celebrated on 10th October. College also commemorates International Women's Day on 8th March with women centric seminars and discussions Hindi Department observes Hindi Diwas on 14th September to celebrate the adoption of Hindi as an official language of India On 1st December, World AIDS Day, college organises various programmes.10th December is observed as International Human Rights Day by conducting extension lectures KMM celebrates most of Indian festivals. Students put stalls in Diwali Mela showcasing their products. Rakshabandhan

is celebrated under the aegis of NSS. College celebrates these and other regional festivals and National/International Days to inculcate a sense of respect for religions and cultural diversity among students.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<u>View File</u>
Geo tagged photographs of some of the events	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.2 - Best Practices

- 7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
- I. Capacity Building and Empowerment Programs

College predominantly sets its vision and the mission as inspiration/motivation in all endeavors that clearly states that college focuses on empowering students and faculty through capacity building programmes. College follows healthy tradition of having Clubs and Subject Associations to provide students with a broad diversity of exposure. The college also carves out its niche in capacity building by offering various Skill Enhancement (Certified) courses to the students on minimal or no fee basis. Thus, the college provides such effective Forums for Learning that contribute to empowering students for the outside world.

### II. Environmental Sustainability

Environmental Sustainability plays a significant role in maintaining wellbeing of mankind. College aims to sensitize the students as well as the local community and inculcate the sense of responsibility to conserve natural resources and ecosystem. College organizes and participates in various activities for environmental sustainability. College got the opportunity to collaborate with various organizations with a dual objective of encouraging students about various environmental issues and contributing to the society by inculcating the three main holistic qualities of culture, service and moral responsibility among the students. This practice exemplifies how indispensable environment is for the survival of our planet and mankind.

File Description	Documents
Best practices in the Institutional website	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 7/7.2.1/7.2.1 Best Practices I and II.pdf
Any other relevant information	https://kanoriacollege.in/documents/NAAC/AQA R 2021-22/Criterion 7/7.2.1/7.2.1 Best Practices II (Data).pdf

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

#### WOMEN EMPOWERMENT

Enlighten, Emancipate and Empower

As an educational institution our mission to disseminate knowledge and to inculcate critical and analytical thinking begins from classroom and empowers women through the following:

- 1. Effective Classroom Teaching -The collegebuilds a learning environment with the purpose to enhance interactive learning and involve students in learning exercises. College has a rich library for students and faculty.
- 2. Capacity Building- Many co-curricular and extracurricular activities are organized for the students.
- 1. Professional/Academic Programmes -Certificate and Diploma Courses
- 2. Co-Curricular and Extra-Curricular Activities -There are Clubs and Association that help in grooming their skills.
- 3. Sports -. Campus has a playground with numerous Indoor and Outdoor Games. Countless gold medals have been bagged by our students in International, National, State and District Level tournaments.
- 4. Cultural Programmes- College organizes cultural activities for overall development of the students.
- 5. NSSprovides exposure and experience to young students in Government and Non-Government community services.

### Annual Quality Assurance Report of KANORIA PG MAHILA MAHAVIDYALAYA, JAIPUR

- 1. Awareness Programmes- College organizes awareness programmes for boosting academic excellence, and development of students.
- 2. Counselling (Personal & Professional ) Teacher-Taught Relationship is maintained through regular counselling.
- 3. Financial Aid/Support- The college ensures that a large number of students benefit through scholarships and other forms of financial aid available to them.

File Description	Documents
Appropriate web in the Institutional website	<u>View File</u>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

- 1. Implementation of NEP 2020
- 2. Encourage faculty to designed MOOC courses
- 3. To establihe a digital library comprising of vedio lectures prepared by the faculties of the college.
- 4. Skill-based programmes in collaboration with Institutions of National Importance
- 5. Strengthening Alumni Association
- 6. Expansion of Research Environment
- 7. Awareness of students on various issues like self defence, enviornment protection , waste management , etc.
- 8. Multi-disciplinary Research Journal
- 9. Financial Support for faculties participating in National and International Conferences.