Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**KANORIA PG MAHILA MAHAVIDYALAYA, JAIPUR**
Name of the head of the Institution	**DR. SEEMA AGRAWAL**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**0141-2707539**
Mobile no.	**9829130667**
Registered Email	**admin@kanoriacollege.in**
Alternate Email	**adminos@kanoriacollege.in**
Address	**Gandhi Circle, JLN Marg**
City/Town	**Jaipur**
State/UT	**Rajasthan**
Pincode	**302015**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Urban**
Financial Status	**Self financed**
Name of the IQAC co-ordinator/Director	**Dr. Deeptima Shukla**
Phone no/Alternate Phone no.	**01412707539**
Mobile no.	**9530269611**
Registered Email	**iqac.coordinator@kanoriacollege.in**
Alternate Email	**admin@kanoriacollege.in**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.kanoriacollege.in/images/naac-report/1577602953-AQAR_2019.pdf
4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://kanoriacollege.in/images/naac-report/1629973974-Academic_Calendar_for_2019-20.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.56**	**2016**	**19-Feb-2016**	**18-Feb-2021**

6. Date of Establishment of IQAC	**15-Sep-2013**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Faculty Development Programme on New	**12-Jul-2019** **2**	**120**

Education Policy 2020 of the Government of India		
Faculty Development Programme on Role of Technology in Education	09-Sep-2019 1	103
Faculty Development Programme on Google Classroom for Effective Teaching	05-Oct-2019 1	85
Faculty Development Programme on 'Are Microwaves Hazardous to Human Health?'	11-Nov-2019 1	95
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Kumud Tanwar, Department of Chemistry	National Workshop on Stereochemistry and Spectroscopy Applications	Association of Chemistry Teachers, Mumbai	2019 2	10000
Department of Zoology and Botany, Kanoria PG Mahila Mahavidyalaya, Jaipur	IPR Management in Biodiversity Conservation: Implications of Access Benefit Sharing, TRIP/ CBD and Biodiversity Acts	Rajasthan State Biodiversity Board	2019 2	50000
Department of Zoology and Botany, Kanoria PG Mahila Mahavidyalaya, Jaipur	Workshop on Capacity Building for Assessing Jaipur City Biodiversity Index- 2019	Rajasthan State Biodiversity Board	2019 1	35000
Kanoria PG Mahila Mahavidyalaya, Jaipur	Soil Health Card	Rajasthan State Government	2019 365	1197387
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes

Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organization of various Faculty Development Programes for upgradation of Knowledge, teaching skills and intends to provide opportunities for induction training to teachers.

Increased use of ICT for teaching and learning. Almost all faculty is equipped with soft skills of ICT.

Guest Lectures for almost all departments.

CSR activities at departmental level with student participation.

Mentoring of all new enrolled students as well as existing students on requirement basis.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Capacity building of teachers through FDPs	**It facilitated the teachers to adopt the the interdisciplinary approach of thought and experience and helped in bringing about change in teachinglearning process. It also served as a platform to interact with the experts and widen their horizon of knowledge.**
Feedback through IT tools	**It helped in mentoring students learning and satisfaction status through digital application.**

ICT based tools for effective teaching-learning process	Helped teachers to interact with students through digital mode. It also helped them in preparing of their teaching material and made through various techniques available online. Overall it help them in improving teaching skills and teachers progressed towards innovative teaching. Students were also benefited through ICT based teaching-learning where they could watch lectures at home on the computer or mobile phones and use classroom time for more interactive exercises.
Guest lectures to improve expertise and make use of expert knowledge	All the departments of the the college organised guest lectures by inviting experts of their subjects. This helped students and teachers to improve their learning in a more interactive, topic specific way. Guest lectures made classes more approachable and appealing to students. Guest lectures provided alternative perspectives, opinions and personal experiences that helped in reinforcing the teaching of the teachers and understanding of the student
Mentorship for better connect between teacher and the students	It helped in building a trusted relationship between teacher as a mentor and a group of students as mentees under her supervision. It also helped in providing psychological support to the mentees as well as it provided platform to exchange ideas, discuss progress and set goals for the future career development of the mentees.
Institutional social responsibility programes	6. Institutional social responsibility programmes- It helped in contributing towards society change and development and also helped in sensitizing various stakeholders of the institution to embrace the diversity within the society.
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14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Kanoria Girls College Trust, Jaipur	06-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2020**
Date of Submission	**24-Jan-2020**
17. Does the Institution have Management Information System ?	**Yes**
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**Admission Management Manage registration and entire admission process of the students for each academic year Storing students previous school history and certificates Admission of students to a specific academic year in a specific stream, medium, standard and division with ease On acceptance of admission process, automatic transfer of details of the student/staff to school register and school records without any paper work Generate customized reports to get statistics of student admission Application Management Each Applicant can register/ login/Forget password Admission guideline Student details Name, Username, Password, Father Name, Mother Name, Cat., Gender, Blood Group, DOB, Mobile, Email, Current Permanent Address, Hostel Requirement and any other field Educational Details: Last Exam Passed, Stream, Board, Max. Marks, Mark obtained, Percentage Fee Management Maintaining finance sector in an institution is a challenging task for an official to perform, since it involves an accountability to parents as well as school authorities about the money invested and earned by them. This module takes care of the entire finance of the institution and manages it effectively, allowing the staff to concentrate on the other important tasks. There is barely any chance of misrepresentation/ fraud because everything is recorded online and is under constant observation of the school/ college authorities. Hostel Management Hostel Fee Management Library Management This module shall support in managing the various resources in the library, and maintaining the catalogue of items, processing issues and returns, booking**

| | and prioritization, binding, and other vendor interactions and management collection of late fee and damages from students or faculty. In addition, this may also include Integration of the existing system and any other related activity. |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college is affiliated to University of Rajasthan and follows the curriculum prescribed by it. Every session, the workload of each department is submitted to the Principal. Thereafter, faculty-wise time-table is designed by the Time-Table Committee for all UG and PG programs which is followed throughout the session. The time-table of all three years is printed in the prospectus. A copy of the room chart with the teacher's name is also displayed outside the classrooms for students. The college also prepares in-house academic calendar at the beginning of the session. This calendar with tentative dates of co-curricular and cultural activities is incorporated in the prospectus. For smooth and effective delivery of the curriculum, all the departments hold meetings at the beginning of the session to distribute the syllabus amongst the teachers. Thereafter, every faculty member is required to draw a teaching plan for the session wherein the topic and the expected duration to cover it are mentioned. All the PG departments are required to submit a weekly Performa stating the topic taught and the number of students present to the PG coordinators committee. However, the college also takes initiative for internal evaluation. For the undergraduate students, class tests are conducted. Apart from this, the teachers also conduct surprise tests. Class tests for every class are conducted on dates suggested by the college and marks for the same are submitted. The answer sheets are shown and discussed with students. For the postgraduate students, the college conducts sessional level exams before the semester exams. As a part of internal evaluation, students are given assignments and projects relevant to their subject. The college caters to students coming from diverse socio-economic backgrounds. Therefore, during the session the college organises National and International conferences and workshops to benefit students with experiential learning. The departments and subject associations also invite experts for guest lectures, extension lectures and for conducting hands-on workshops. Besides this, industrial visits and educational tours are also organized for the students. The college has a vast and rich library along with departmental libraries which are equipped with text and reference books, e-resources, journals and subject related material related to the curriculum. Cyber-room, smart classrooms and well-equipped laboratories facilitate smooth and effective delivery of the curriculum. The college also has a mentoring program wherein students of all the years are encouraged to discuss various academic & non- academic issues. The Parent-Teacher meeting organized by the college brings together parents and teachers to discuss issues regarding student's academic development. Various class - room teaching methods based on the needs of different subjects are regularly used for effective delivery of curriculum such as- Chalk & Black-Board Method, ICT enabled Teaching- Learning Method, Use of different software, Use of Scientific Models, Charts, Distribution of Class Notes, Group Discussion amongst the students during the class, Micro Teaching and Seminars, Field Works and Educational

Excursions, Project Work, Dissertations, Internships are conducted, Seminars and special talks.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in German Language	01/07/2019	100	Translator	Nil
Certificate Course in Communication Skills	Nil	01/07/2019	180	Nil	Soft Skills
Certificate Course in Tally	Nil	01/07/2019	90	Entrepreneurship	Nil
Certificate Course in Dance	Nil	01/07/2019	60	Entrepreneurship	Nil
Certificate Course in Guitar	Nil	01/07/2019	60	Entrepreneurship	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Hindi	29/07/2019
BA	Political Science Honours	15/07/2019
BSc	Home Science	15/07/2019
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Hindi	29/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	104	8

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled

Certificate in Graphic Design: Photoshop of TISS	04/12/2019	4
Advanced Certificate Course in Digital Marketing	25/09/2019	20
Certificate Course in Anchoring, News Reading and Vjing	12/09/2019	9
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	ABST (Semester-IV)	17
MCom	Business Administration (Semester-IV)	29
MA	English (Semester- II)	23
MA	English (Semester- IV)	17
MSc	Chemistry (Semester-IV)	33
BSc	Biotechnology (Part-II)	23
BSc	Biotechnology (Part-II)	27
MSc	Physics (Semester-IV)	1
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

1. Students: Feedback is sought from students about the faculty members on teaching, learning, support facilities and other issues. Feedback was on the following aspects a. Punctuality b. Regularity c. Organization and planning for teaching d. Friendly and helpful Attitude e. Subject knowledge f. Engaging classes g. Teaching through examples h. Syllabus completion i. Encouraging extra reading and library visits j. Communication skills k. Using teaching aids Suggestions Data collected was then analysed and necessary action was taken. Some suggestions made are as follows: 1. The teachers were constantly motivated to be punctual and regular in their classes to complete their syllabi on time. 2. Teachers were further asked to involve the students in interactive activities like open discussion, debates and use participatory approach. 3. The subject related knowledge of the faculty was found to be adequate but to enrich themselves the teachers were suggested to make frequent visit to library, improve reading habits, engage in discussion with peer and organise guest and

extension lecture. 4. Faculties were motivated to use real-life examples to establish a connection between the text books and real-life situations. 5. Teachers were promoted to carry out subject related activities for overall learning. 6. Faculty members were inspired to cultivate good communication skills, listening skills and effective body language. The institution received a negative feedback for not making frequent use of teaching aids. Subjects like Geography, Home Science, Psychology and Science make use of it but Humanities stream makes less use of it due to the nature of discipline which lays more emphasis on concepts, theory and texts. Nevertheless, the teachers were motivated to explore and make use of ICT in innovative ways to make the classroom more interesting. 2. Parents Feedback data collected from parents during the parents-teachers meeting was analysed and made available to the authorities for further suggestions. Feedback was on following parameters a. Library Reading b. Canteen c. Pure drinking water d. Toilet e. Classroom f. Laboratories g. Computer labs h. Counselling i. Anti- ragging cell j. Extracurricular activities k. Sports Suggestions : Statistical analysis of the data showed that parents and students were satisfied with the performance of the college about facilities such as – library, classroom, anti-ragging cell, computer and science laboratories, counselling, availability of pure drinking water, sports and extra- curricular activities. Though, they showed concern about canteen and toilet facilities. Some observations and suggestions made by parents are as follows: 1. Frequent use of ICT in teaching. 2. Medical facilities in campus. 3. More placement opportunities for PostGraduate students. 4. Monthly record of attendance to be sent to parents. 5. Parents should be informed if their ward is absent from classes for many days. 6. Hygiene to be maintained in washroom and cleaning. 7. Counselling for government and other competitive exams. On the basis of observations and suggestions received following steps were taken: 1. Construction of more washrooms for students 2. Arrangement of sick room and availability of medical facility. 3. Common room for extra studies.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics Hons.	60	76	36

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	6039	721	15	2	68

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using	ICT Tools and resources	Number of ICT enabled	Numberof smart classrooms	E-resources and techniques used

	ICT (LMS, e-Resources)	available	Classrooms		
145	100	298	15	3	6

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[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system was implemented in the institution with a view to council, guide and make efforts to improve students academic as well as non-academic performance and to monitor their progress. The process of mentoring has been made in the form of individual counselling by college counsellor and group counselling by teachers as mentors of at least 20 students in a group. This mentoring system establishes a effective relationship between student and teacher and help to enhance student's academic performance and attendance. Mentors meet the students individually or in groups and help them to overcome their problems related to academic as well as personal front. In each academic session at least 3 to 4 meeting are arranged by mentors for their mentee in which certain general topics were discussed and queries of mentees were solved. Slow and advanced earners were identified by mentors from their mentee group and help slow learner by arranging remedial classes for them. Professional guidance, Career guidance, soft skills improvement, entrepreneurship development etc. were provided through interactive sessions arranged by mentors for mentees. Every mentors maintains the record of their meetings with mentees and prepare a report based on interaction with them. Every month departmental head review the progress of each mentor- mentee group and suggestions are provided for improvement. A significant improvement are observed among students by this system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6760	85	1:80

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
85	79	6	6	65

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Sarla Sharma	Vice Principal	Award for contribution to the Education Sector by HLM Group of Institution, Ghaziabad

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1003	III	23/11/2020	10/12/2020

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Evaluation System (CIE) includes continuous organization of seminars at departmental level or institutional level by all the academic divisions of the college wherein the students get a platform to demonstrate their projects undertaken during course as per course and syllabus guidelines. Other participative learning activities such as group discussions, deliberations and debates were also included to assess the conceptual clarity. Visual and verbal presentations are presented by PG course students of different departments which not only implant practical skill knowledge but also make them industry ready. Regular viva and extempore also play a key factor in this improvement cycle. For this process, periodic quizzes and class-tests act as a control phase which keeps a check and maintain quality of overall academic and co-curricular development of students. For students, improvement (remedial) classes are also organized so that they can improve overall scores and growth. Due to unexpected COVID situation since March, 2020, institution adopted virtual mode for all the above mentioned activities so that students will not suffer.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

• The institution is affiliated and follows guidelines of University of Rajasthan, Jaipur, for the examination scheme. This year due to the uncertainty over COVID-19 situation, university has decided to promote the students of Part-I and II at UG Level and Semester-II at PG Level on the basis of their previous year performances, but examinations are conducted offline for Part-III at UG level and Semester-IV at PG level, as per instructions given by the University of Rajasthan, Jaipur, with the duration of two-hours. • Even having the choices in annual and semester scheme at PG level, college has adopted semester scheme and conducts Mid-Semester and End-Semesters Examinations on the dates and on pattern duly announced by the affiliating university. • College prepares academic calendar of their own but strictly follows the guidelines provided by the affiliating university. • University has schemes for Re-Evaluation of examination copies, if students are not satisfied with their evaluation. • For grievance redressal, institution acts as a bridge between the students and the affiliating university which conducts the examination for any grievances related to examination. At college level, each faculty member, goes through the question-paper of the concerned subject in case of any grievance, college approaches the Controller of Examinations in the university directly for the sake of students. • In addition, college circulates universitys notices and circulars among the students related to examination and other matters.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kanoriacollege.in/images/naac-report/1626758783-1618562558-Program_Outcomes_of_UG_and_PG.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1003	BA	Part-III	468	461	98.5

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kanoriacollege.in/images/naac-report/1627289622-Data_analysis_of_Student_Satisfaction_Survey_2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	Government of Rajasthan	85.27	26.19
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
International Conference on Innovation and Imerging Trends in Global Economy : Opportunities and Challenges and Advanced Research and Technological Issues in Management, Commerce, Economics, Education, General Studies and Information Technology	Kanoria PG Mahila Mahavidyalaya	16/08/2019
Bakery Workshop	Department of Home Science	18/09/2019
Hands on Workshop on Tools and Techniques in Molecular Biology	Department of Zoology	19/09/2019
Workshop on Capacity Building for Assessing Jaipur City Biodiversity Index 2019	Kanoria PG Mahila Mahavidyalaya	16/11/2019
National Conference of International Year of Periodic Table (IYPT – 2019) Know your Elements	Department of Chemistry	29/11/2019
Workshop on Excavations of Archaeological Sites	Department of History	17/12/2019
National Seminar on IPR Management in Biodiversity Conservation : Implication of Access	Department of Botany and Zoology	17/01/2020

Benefit Sharing, TRIP/CBD and Biodiversity Act		
Workshop on Setup of Museums in Heritage Buildings : A Practical Study of Ajmer Museum	Department of History	13/02/2020
National Workshop on Perspectives and Advanced Techniques in Nuclear Spectroscopy	Department of Physics	14/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	NIL	NIL	Nill	Nil

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nill

No file uploaded.

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Political science	3

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nill	View File	Nill	Nill

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Accountancy and Business Statistics	8
Botany	4
Business Administration	8
Computer science	2
Economic Administration and Financial Managment	2
Hindi	2
Physics	2

Political Science	1
Zoology	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect Of Organic Products (Organic Fertilizers, Pesticides And Growth Promoters) On Fertility, Yield And Quality Of Cicer arientinum L (Chickpea)	Dr Aparna B Rathore Dr Ritu Jain, Bharti, Jagrati Agarwal and Hemlata Tatwal	International Journal of Recent Scientific Research	2020	0	Kanoria PG Mahila Mahavidyalaya, Jaipur	Nill
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Effect Of Organic Products (Organic Fertilizers, Pesticides And Growth Promoters) On Fertility, Yield And Quality Of Cicer arientinum L (Chickpea)	Dr Aparna B Rathore Dr Ritu Jain, Bharti, Jagrati Agarwal and Hemlata Tatwal	International Journal of Recent Scientific Research	2020	Nill	Nill	Kanoria PG Mahila Mahavidyalaya, Jaipur
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local

Attended/Seminars/Workshops	38	136	19	37
Presented papers	37	53	2	8
Resource persons	2	19	Nill	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Bird freedom day	Manavta foundation	2	200

View File

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Fulbright- Nehru English Teaching Assistant Program	Certificate of Appreciation	United States- India Educational Foundation	200
Central Park Makeover Campaign	Certificate of Leadership	Jaipur Development Authority	20
Heartfulness Essay Event 2019	Certificate of Appreciation	Shri Ram Chandra Mission United Nations Information Centre and the Heartfulness Education Trust	57
Inka19	Certificate of Achievement (Overall Runner-Up)	St. Xaviers College, Jaipur	60
Bharat Ratna Mahamana Pt. Madam Mohan Malviya – Jeevan Evam Darshan Essay Competition	Appreciation Letter	Mahamana Malviya Mission, Jaipur	30

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
NSS	Manavta foundation	Bird freedom day	2	200

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange- Fulbright- Nehru English Teaching Assistantship (ETA) Programme	Azelle Bahadori	United States- India Educational Foundation	270
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Student Internship	Internship	Internshala	02/09/2019	30/06/2020	College Students
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nill	Nil	Nill
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
213.5	203.87

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Laboratories	Newly Added
Seminar Halls	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
True Value Infotech Campus ERP	Fully	2.0	2011

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Journals	112	351108	105	388345	217	739453

View File

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	248	2	1	1	0	11	14	10	55
Added	0	0	0	0	0	0	2	0	0
Total	248	2	1	1	0	11	16	10	55

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
60.6	43.09	110.35	59.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance of the huge campus and providing clean hygiene and safe environment is the main focus of the college administration. To look after the maintenance of college amenities and facilities, Dean, College Development is appointed by the college. • There are several committees to monitor purchase and maintenance like Garden Committee, Infrastructure Committee, Physical Verification Committee, Purchase Committee, Canteen Committee etc. • The college has sufficient trained staff for the maintenance of laboratories, library, sports complex, computers and classrooms etc. • Washrooms are cleaned regularly and chart in maintained regarding the cleanliness and maintenance of washrooms, staffroom, rooms etc. • A complaint register is kept in staff room and in store for complaints/ requirements related to infrastructure and maintenance. • College has computer expert who takes care of all requirements and maintenance of computer and ICT Facilities besides annual maintenance contract with outside firm. • Each department has been provided with peons/ lab bearer who with the help of sweepers take care of the cleaning of the laboratories. • To monitor the maintenance and cleaning of the campus duties have been assigned to each member: sweepers/ peons/ lab bearers/ gardeners etc. • There are designated persons who ensure proper parking of two wheelers/ four wheelers in the parking areas. • Maintenance contract is done annually for all major repair and maintenance for the building and plumbing etc. • The over-head water tanks and solar panels are cleaned on a regular basis. • For the maintenance of Computers, Fire Extinguishers, CCTVCameras and EPABX System, college has an AMC with experienced firm. • Pest control is done regularly keep the campus termite free and fogging is also done for maintaining a clean and healthy environment. • The college has made arrangements with the local Municipal authority for the collection of Garbage from the campus. The college has also installed in 2020 'Composting Machine' for re-cycling vegetable peals etc. from Canteen kitchen, Hostel Kitchen are re-cycled to create compost. • The college has a standard operating procedures in place for all purchases and maintenance contracts: • A committee of the senior/ experienced teachers is framed to ensure that budget allocations are utilized for the purpose for which they were made without compromising on quality and rules. • For maintenance and utilization of Physical, Academic and Support Facilities, college has budget provisions for every financial year. • College Management Committee approves these budget provisions on the basis of recommendations made by the Finance Committee. • After approval, budget allotments are made to the departments. • Head of the Departments can utilize these budget provisions under the provisions of General Accounts and Financial Rules. Competitive quotations are called for the expenses. Other than departments requirements, college store can purchase or utilize the budget provisions as per requirement. • After verification and stock entries, all Head of the Departments, Library, Store etc. submit the bills for payment to the college Accounts Department. The Accounts Department verifies bills and presents before the authorities for approval.

http://www.kanoriacollege.in/images/naac-report/1626759986-1624094170-IMG_20210619_142617_(Standard_Operating_Procedure_-_Purchase_and_Maintenance_Contracts).pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Need Based Student Aid Fund, Games and One time scholarship to meritorious	230	1489100

		students		
Financial Support from Other Sources				
a) National	National Scholarship and Social Justice Departmental Scholarship	403		Nill
b)International	Nil	Nill		0
		[View File](#)		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop: Being a Teacher Trainer	30/10/2019	22	Dr. Lisa Morgan, Ms. Maria Snarski

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Coaching for SSC	120	Nill	Nill	Nill

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
118	118	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
ICICI Bank Ltd, Tele Performance, Great Champ Tech, Zucol Services, Th rillpohilia, Genpact	219	84	Nill	Nill	Nill
		[View File](#)			

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2019	6	BA	BA Passcourse	Kanoria PG Mahila Mahavidyalaya, Jaipur	MA History

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	27
SLET	2
GATE	2
GRE	1
TOFEL	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers Day (31 Aug19.)	Intra Collegiate	5757
Rangoli competition(8Jan20)	Intra Collegiate	27

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Ist Position (Trophy)	International	Nill	1	2017/1079	Iti Sharma
2019	Ist & IInd Position (Trophy)	International	Nill	1	2017/0121	Runjhun Ghosh

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Every year college conducts student election thorough disciplined indirect method recommended by "LYNGDOH Committee". Student election is totally pollution free with a very low nomination charge Rs.100/- per candidate. Totally restricted with display of readymade banners advertisement. The Student

Council consists of President, Vice President, General Secretary, Joint Secretary, Treasurer and Class Representatives. The election to the student union office bearers is through directly elected class representatives. Student Representation • The Student's Council is active for organizing all functions, events and celebrations like Youth Week, Teachers Day, Fresher's Day, Farewell, Alumni Meet, Orientation Week, Foundation Day and other departmental activities. • The Student Advisory Board supervises their activities and all expenditure incurred by them in holding such events. The Council has acts as a link between the students and helps promote the common goals of both the parties without conflict preserving order. • Fund is allocated to them for organizing activities as per their demands. Role of Student Council in Administrative Body Co-curricular Activities • The President of the Student Union is Ex-Officio Member of the IQAC of the college. • One student representative is nominated in Management Committee of the college. • The representations in administrative body help students in personality developments. • Various clubs, subject association, Grievance Redressal Cell, Anti-Ragging Cell and Anti Sexual Harassment Cell involve students as members. • Each club has a student as its secretary. • Student is a member of IQAC, Management Committee, Governing Body Alumni Association. • Help to solve problems encountered by students. • Promote encourage the involvement of the students in organizing activities. • Every year student council invite alumni of the college to visit, to judge various extra and co-curricular activities, to perform, to deliver special lecturers and to motivate students. • Communicate its opinion to the college administration on any subject that concerns students and on which the council wishes to be consulted. • Promote the interest the students among the college administration staff parents. • Inform students about any subject that concern them. • Consult students on any issue of importance. • Maintain good relation, out of mutual respect with the staff parents.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Kanoria Girls College Alumni Association Sanstha at district Jaipur is registered under a Society Registration Act, 1958 (Rajasthan Act no. 28, 1958) with reg. no. COOP/2020/JAIPUR/200215, on 13th February, 2020. Further meeting after registration was held on 24th February, 2020. Collaborating networking with alumni helps in inviting fresh and new ideas for grooming students. Alumni of the college are invited every year to visit the college on 'Foundation Day', perform Kathak dance, deliver special lectures and motivate students to become leaders. The college stays in touch with alumni through social networking sites and personal contacts also. It keeps abreast with the achievements and awards of its alumni and publishes them in the prospectus and chronicles of our college. In year 2019-20 foundation day celebration marked with the presence of alumni Dr. Aarti Chitkaria, Ms. Reema Bajaj, Ms. Reema Balodia, Ms. Himmat Kanwar and Ms. Varsha Khunteta of 1999-2001 batch. The alumni motivated the students and participated in cultural activities. On Orientation day, the Bollywood actress Poorvi Jain 'Hindi Medium' fame, our college alumnae interacted with our students. During Fresher's day celebration (organised to welcome newcomers), Ms. Deepshikha Sharma, a singer, 'Fame Gurukul' finalist, alumnae of college was the judge in Fresher's contest. Every year, in our college, alumnae association provides a platform to cherish memories of the glorious days spent in college by being part of Kasturi (the youth week), the sports day and other college celebrations.

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

In year 2019-20, foundation day celebration marked with the presence of alumni Dr. Aarti Chitkaria, Ms. Reema Bajaj, Ms. Reema Balodia, Ms. Himmat Kanwar and Ms. Varsha Khunteta of 1999-2001 batch. The alumni motivated the students and participated in cultural activities. On Orientation day, the Bollywood actress Poorvi Jain 'Hindi Medium' fame, our college alumnae interacted with our students. During Fresher's day celebration (organised to welcome newcomers), Ms. Deepshikha Sharma, a singer, 'Fame Gurukul' finalist, alumnae of college was the judge in Fresher's contest. Every year, in our college, alumnae association provides a platform to cherish memories of the glorious days spent in college by being part of Kasturi (the youth week), the sports day and other college celebrations.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization The institution provides administrative operational autonomy at various levels in order to ensure a decentralized governance system: 1. At the Administration Level – • The Director of the college as the member of the Governing Body acts as a bridge between the Management Administration in planning and smooth implementation of the vision and Mission of the Management. • Principal Level-Principal is the member of the governing body. The Management grants full autonomy to the Principal in discharging her duties. The Principal in consultation with the Vice -Principal (Arts, Commerce Science) and Dean-College Development - nominates members and convenors of different committees /clubs/ associations/ centres -for planning and implementation of different academic, student affairs and college development related policies and activities. All academic and operational policies are based on the decision of the governing body, the Vice -Principals, the IQAC and the Dean and Head of Departments. • Vice Principal Level- The Vice Principals have autonomy related to their faculty. They plan and implement the decisions and policies of the administration. • The Dean College Development has a well-structured responsibilities and works independently and in consultation with the Principal / Vice Principals / Infrastructure Committee while implementing the developmental policies of the college. 2. At Departmental Level- Departmental Heads have autonomy while planning and executing the academic plans and co-curricular activities of their respective departments. Such decisions at the departmental level are always taken in consultation with faculty members of the respective departments. 3. Faculty level-Faculty members are given representation in various committees/ associations/ clubs nominated by the college administration. Teachers are represented in the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. 4. Student level-President of the students union is the member of governing body. Functioning of different executive members and class representatives of students union further reinforces decentralization and participative Management 5. Non-teaching Staff level- Non-teaching staff have adequate representation in the governing body and the IQAC. Suggestions of non-teaching staff are always given due importance and consideration while framing policies or taking important decisions.

Participative Management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, governing body, Vice -Principals, Dean College Development, Staff Council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. Functional level: Faculty members share knowledge among themselves, students and staff members while working for the departments/committee/ Clubs/ Associations/ Centres/ Cells. Operational level: The Principal interacts with government and external agencies faculty members, maintains interactions with the concerned departments and administrative officers of affiliating university. Students and office staff together with the Principal and faculty work as a team for the execution of different academic, administrative, extension related and co-curricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The college is one of the oldest most reputed institution pioneering in the field of women education in the Rajasthan. Since Kanoria college is affiliated to University of Rajasthan therefore Curriculum designing, development and updating is the responsibility periphery of the university. Many head of the departments are the members of Board of Studies of the University of Rajasthan. They play a pivotal role in Curriculum formulation updating through their valuable suggestions and recommendations. Senior Faculty members are also invited as members of advisory committee for syllabus update by private universities.
Teaching and Learning	The institution endeavours for imparting high quality education to the students. And to achieve this goal the college upgrades itself through various measures, such as: 1. Every year the institution upgrades its ICT facilities by adding new smart classrooms with LCD Projectors K-Yan projectors to keep pace with the changing scenario to improve the learning outcome of the students. 2. Laboratories are regularly upgraded/ updated with latest equipments. infrastructure facilities to meet the requirement of syllabus, student strength and technological advancement. 3. In all departments eminent speakers and subject experts

	are invited to deliver Guest Lectures / Extension Lectures to enhance subject understanding of the students. 4. As per specific subject requirements various departments conduct Field trips, educational tours, workshops and industrial trainings with the aim to provide practical experience to the students. 5. In-house add-on courses have been introduced for Skill enhancement better job prospects. 6. The college central library is updated every year by purchase of latest reference books, text-books/ e-books, journals/ e-journals, news-letters and magazines after due the recommendations received from the faculty members. 7. Many departments also maintain their separate departmental libraries.
Examination and Evaluation	The college adheres to the examination schemes laid down by the University of Rajasthan for the formal evaluation: Annual examination Scheme is followed for undergraduate courses and Semester Scheme for postgraduate courses. Besides this, Continuous assessment is also done for evaluating the learning outcome of students through Class-tests, surprise tests, oral tests, student seminars, quiz etc. The test results are also discussed with the students to improve their writing skills understanding of the subject. For evaluating the overall development of the students the mapping of students' progress at the college level is done on basis of their conduct, attentiveness, regularity , sincerity etc.
Research and Development	-The college has received approval from the University of Rajasthan to establish Research centre in the subjects- Political Science English Literature to guide the research scholars of the concerned subjects. - The faculty members are encouraged to get their research papers/ articles published in national and international publications. - Academic leave is granted for attending conferences, symposiums, seminars and workshops -Faculty members are encouraged to undertake major and minor research projects in collaboration with recognized government and non-government organizations. - -Motivating faculty members for e-content

		development and writing text-books and reference books chapters in books. -Motivating student projects at undergraduate level also. --Organizing departmental and interdisciplinary conferences / seminars and workshops. -Initiatives to increase journal subscriptions in the college library.
	Library, ICT and Physical Infrastructure / Instrumentation	-As a post-NAAC initiative, the college has inculcated the practice of the use of ICT based teaching-learning techniques in all departments. -Computers and projectors have been allotted to all departments. - Number of smart classrooms has been increased regularly. -To provide state of the art facilities to the students the college authority has made sincere efforts for upgrading maintaining the physical infrastructure: -Upgrading of the college academic and hostel buildings, renovation and upgradation of laboratories, Green Campus initiatives- installation of solar power generation system Compost machine for re-cycling of waste, addition of bore-well RO System for clean drinking water, water- harvesting system, subscribing new journals for the college library, purchase of latest laboratory equipment's, projectors, printers, photocopy machines etc. have been done in the current academic session.
	Human Resource Management	- Crèche facility has been provided to staff members - Relaxation in Stay time has been provided to the pregnant mothers and lactating mothers, medically unfit staff members and staff pursuing Doctoral Research. - Staff are allowed to leave the campus in case of any emergency or for important personal work - During the working hours by entering the reason in movement register. - PL Encashment, Provident Fund, Family Medical Insurance/ ESI facility provided - has been granted to faculty members - Grant of PL in lieu of surrendering CL as per the norms laid down the college administration - Annual Diwali Gift - Annual Get- together and Lunch - Mobile with sim - Free-ship to the wards of the employees taking admission in the college - Coaching for Entry in Services organized in the college is free for employees and their wards - Medical Leave on Hospitalization - Some other

	benefits: - Teaching staff: Academic/ Duty Leave, Study leave, Grant of PL in lieu of working on holidays as per the norms - Non-Teaching staff: -Winter and Summer uniform to the staff -Annual Statutory Bonus -Provision of CCL in lieu of working on holidays -Establishment and functioning of Union of Support Staff -Skill enhancement as Computer Training
Industry Interaction / Collaboration	• Skill Enhancement Courses by TISS-SVE, Mumbai • Fashion Designing Course by iECEN, Milano, Italy • Certificate Course by Institute of Cost Accountants of India, New Delhi • Certificate in Organic Farming by Morarka Foundation, Jaipur • USIEF Fulbright Programme
Admission of Students	- The admission process of 2019-2020 was online through the college website and it ensured a transparent process and students were admitted on the basis of merit. - Students were given preference on the basis of merit, sports background and government reservation policy.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	College has implemented complete office automation. Office automation includes students' database, faculty and staff database, generation of TC/CC, administrative reports etc. Library automation has been initiated by the use of ERP
Administration	Notices and circulars are uploaded on the college website regularly. Each and every IQAC notice is circulated through e-mail All Faculty members are provided with official email id's for all official communications through G-suite.
Finance and Accounts	1. Receipt of admission fees is completely online 2. Salary of faculty members and staff is transferred directly to the bank account. 3. Maximum payments for the work and supply orders is done through the Cheques or NEFT
Student Admission and Support	• Applications are submitted for admission to different courses through the online admission portal. • Merit list is prepared and uploaded by fully computerized system followed by the online fee payment by the eligible

	candidates. • Name of contact person of Anti Ragging Committee, Anti Ragging Squad and Internal Complaints Committee have been uploaded on the college website and students can communicate to the members.
Examination	Evaluation of answer scripts is conducted online by the affiliating university for the academic year 2019-2020. Faculty members of this college follow fully online system and perform their evaluation duties as examiner as and when appointed by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	Nill
2019	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Online Faculty Development Programme on Know- How of Virtual Learning	Nill	22/05/2020	27/05/2020	99	Nill
2019	Faculty Development Programme on New Education Policy 2020 of the Government of India	Nill	12/07/2019	13/07/2019	120	Nill

2019	Faculty Development Programme on Role of Technology in Education	Nill	09/09/2019	09/09/2019	103	Nill
2019	Faculty Development Programme on Google Classroom for Effective Teaching	Nill	05/10/2019	05/10/2019	85	Nill
2019	Faculty Development Programme on Are Microwaves Hazardous to Human Health?	Nill	11/11/2019	11/11/2019	95	Nill

[View File](#)

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	54	01/07/2019	30/06/2020	Nill
Short Term Course	9	01/07/2019	30/06/2020	Nill
Orientation Programme	13	01/07/2019	30/06/2020	Nill

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	5	Nill	Nill

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
• PF, Gratuity • Family Medical Insurance • Annual Increments •	• PF, Gratuity, ESIC • Uniform: Summer and winter both. • Annual	• One-time scholarship to meritorious student • Need Based Financial

Diwali Gifts and Get Together • Academic Leaves For Orientation, FDP, Refresher Courses and Short Term Courses • Duty Leave for Representing College • Medical Leave on Hospitalisation • Free Skill Enhancement Courses • Free Coaching for Competitive Exams • Mobile with SIM • Health Check Up Camps • Recreational Facilities • Annual Sports Day • Day Care Centre Facilities • Stay Time Relaxation to Lacting Mothers	Bonus • Diwali Gifts and Get Together • Formation of Registered Union • Skill Enhancement Training: Computer • Free ship to Their Wards • Free Coaching for Competitive Exams • Mobile with SIM • Health Check Up Camps • Annual Sports Day • Every day One Hour Sports Daily • Day Care Centre Facilities	assistance through Students Aid Fund • Book Bank Facility • Subsidized Coaching for Entry in Services • Free Counselling for Students

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

College had been approved under section 10(23C) (VI) of Income Tax Act 1961 vide notification no. 06/2014-15 issued from the office of Principal Chief Commissioner of Income Tax, Rajasthan, Jaipur. Under this section, college must produce Audit Report in prescribed manner of Form 10BB. Further college regularly conducted its audit. For this audit, college had appointed M/s ASM Associates, Chartered Accountants (FRN 011133C). Under above mentioned section, college has produced audit report before Income Tax Department regularly. Further for the purpose of Internal checking of accounts, college has following procedure:- • All the purchases done by the head of departments and college store, bills/vouchers submitted to the Accountant. • College Accountant examine these bills/vouchers from the purchase orders and put up before the college authorities for approval of payments. • After payment of bills/vouchers college Cashier maintain a Cash-Book payment vouchers and put up before the Accountant for examine. • After examined, Accountant put his signature on Cash-Book and payment vouchers and put up before the Administrative Officer. • After examined by the Administrative Officer, final check and signature done by the Principal on all the vouchers and cash-book.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nill	Nill

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6.4.3 – Total corpus fund generated

26096017.26

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No	Nill	Yes	AA Committee
Administrative	No	Nill	Yes	AA Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

* College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during annual parent-teacher meeting come up with new suggestions related to the overall development of the students. • In parent-teacher meet, teachers focus on convening parents to send their ward regularly to college and not allowing them coaching for the college course • Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. • Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. • The progress of students is discussed and informed by teachers and also whenever sought by the parent on an individual student. • The statistical analysis clearly revealed that the parents and students were extremely satisfied with the performance of the college and the facilities provided especially in context to library, classroom, anti-ragging cell, laboratories, counselling, remedial teaching, computer lab, availability of pure drinking water, sports and extra curriculum activities. However, they showed concern about the improvement of canteen and toilet facilities.

6.5.3 – Development programmes for support staff (at least three)

* Establishment and functioning of Union of Support Staff • Coaching for Entry in Services organized in the college is free for employees and their wards • Interested teachers and students mentored the staff to complete their school education through open school exam • Awareness sessions on Harassment at workplace

6.5.4 – Post Accreditation initiative(s) (mention at least three)

College conducted student satisfaction survey online. College started collecting feedbacks systematically and properly analysed. All faculty members are trained to use ICT facilities for teaching-learning purpose. Learning outcome and course outcomes are prepared and uploaded on college website. Faculty wise Vice-Principals were appointed during the session. Infrastructure expansion In the Committees of Co-curricular activities, student representation was ensured.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Programme on	12/07/2019	12/07/2019	13/07/2019	120

Year	Programme	Date 1	Date 2	Date 3	Participants
	New Education Policy 2020 of the Government of India				
2019	Faculty Development Programme on Role of Technology in Education	09/09/2019	09/09/2019	09/09/2019	103
2019	Faculty Development Programme on Google Classroom for Effective Teaching	05/10/2019	05/10/2019	05/10/2019	85
2019	Faculty Development Programme on Are Microwaves Hazardous to Human Health?	11/11/2019	11/11/2019	11/11/2019	95
2019	CSR Activities conducted by various departments	Nill	Nill	Nill	Nill
			View File		

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Lecture on Awareness about Vishakha Guidelines and Garima Helpline	17/12/2019	17/12/2019	150	Nill
Nukkad Natak on Prevention of Sexual Harassment of Women, Eve-Teasing etc.	18/09/2019	18/09/2019	135	Nill

Movie- 'The Pursuit of Happiness'	24/09/2019	24/09/2019	100	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
1. 78 Units per day of electricity is generated by Solar Power Generating Plant installed in the college. 2. Save energy initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom 3. Department of Botany and Zoology conduct field work and study tours to create awareness and conservation of biodiversity among the students 4. Organic manure is produced by using college green waste via Vermi Composting method. This manure is used for production of saplings for college nursery and also open to be available at minimum cost for students and staff members to motivate for environmental consciousness. 5. College also installed Composting Machine of 50 KG capacity per day on 18-03-2020 for campus green waste.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nill
Provision for lift	No	Nill
Ramp/Rails	Yes	Nill
Braille Software/facilities	No	Nill
Rest Rooms	No	Nill
Scribes for examination	Yes	Nill
Special skill development for differently abled students	No	Nill
Any other similar facility	No	Nill

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	Nill	3	Nill	Nill	Nill	Nill	Nill

View File

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	01/06/2019	1. Admission procedure is mentioned in the prospectus 2. Role of the students in the college

| | is stated in the prospectus 3. Reservation policy during admission is mentioned in the prospectus. 4. Weightage and exemptions in fees and policy of financial aid is clarified in the prospectus. 5. All other code of conducts are displayed on college notice boards from time to time. |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Orientation Day	08/07/2019	13/07/2019	300
Bird Freedom Day	08/09/2019	08/09/2019	200
Celebration of International Yoga Day	21/06/2019	21/06/2019	70
Workshop organized by NSS in Eternal Hospital on the topic How to help people in Road Accidents	26/09/2019	26/09/2019	50
Golden Jubilee week of NSS	23/09/2019	28/09/2019	68
Gandhi Shastri Jayanti programs initiated by the Government of India which are 'Swacchata Hi Seva' and 'Say No to Plastic'	02/10/2019	02/10/2019	200

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Students are encouraged to make handmade posters for campaigning and thus college tries to motivate them for environment friendly and less expensive way of promotion during students union elections. 2. Water harvesting unit has been constructed. 3. Solar Power Generating System has been installed. 4. Disposal of biodegradable waste and making organic compost which is used in college nursery and botanical garden of the college. 5. Tobacco, Smoking, Chewing of Pan-Masala is prohibited in college campus. 6. College installed Composting Machine of 50 KG capacity per day on 18-03-2020 for campus green waste.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Adhering to the mission statement, to keep pace with changing time and changing role expectation of women, the college strengthens its regular academic programs by offering additional courses and opportunities for

developing life skills in the students. College follows a healthy tradition of having Clubs and Subject Associations to provide students with broad diversity of experiences and exposure. In addition to this college carves out its niche in capacity building by offering various Skill Enhancement (Certified) courses to the students on minimal or no fee structure. Educational tours play an important role in educating students in a practical and interesting manner. The college has been offering coaching classes from the academic session 2017-18, for the students of all streams with the aim of promoting competitive efficiency for entry in various services. College organises student centric and student-oriented workshops and exhibitions also. Eventually, the aim of these activities is the holistic development of the student. The number of companies showing interest in holding campus recruitments in the college is on an increase. Students have secured positions in academic events as well. Moreover, students have come out with flying colours in extra-curricular sports and cultural activities also by securing position at university and state level competitions. It goes without saying that sports should be an integral part of everyone's life. At Kanoria, Sports are encouraged and promoted throughout the session. Thus, college is providing with such effective Forums for Learning that contribute in empowering students for outside world. 2. College is stringently contributing towards the institutional objectives and quality improvement through Community development by organising Awareness Programs, Camps and CSR activities. In any organization, professionalism comes through enhanced use of values and principles. Kanoria College has been setting a benchmark with its community services since time immemorial. The welfare of the whole community has always been the priority of the college than the interest or wellbeing of any one agency or group. Development of community requires participation of people and to maintain that interest and commitment towards the process of community development was a challenging task. College puts in every possible effort to contribute in the development of the community and social welfare. A systematic plan and event calendar is prepared every year with the aim to sensitize students, towards social issues for their holistic development. This practice evolves the distinct ideology and exemplifies how indispensable community work is for the development of ethical framework. College has set a benchmark in Women Education and Empowerment in and around the state of Rajasthan which is a prominent feature stating the Institutional distinctiveness. Kanoria college being an all girls college, not only academically strengthens women but also raises voice for women in different spheres of the society. Faculty of the College keeps indulging in lot of social welfare programs College tries to use the optimum resources available at its end. Keeping well synchronized with its mission, college has left no stone unturned in reaching out to people in times of needs.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kanoriacollege.in/images/naac-report/1440115200-Best_Practices_(2019-2020).pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Kanoria PG Mahila Mahavidyalaya since its establishment in 1965 lays high focus on women empowerment. The vision of the college is to empower the girls through capacity building . Eco -friendly campus , smart classrooms and wide range of undergraduate and postgraduate courses along with several Diploma,Certificate Skill enhancement courses are run by the college. Meritorious students as well as economically backward students are encouraged with several awards and scholarships. College has been thriving in providing quality education to women

with a minimal fee structure. This promotes education and motivates women to pursue education and become literate without being dependent. Students are motivated to participate in curricular and extra curricular activities through out the year. Several workshops, interactive sessions, talk sessions, discussions on sensitive issues, special lectures, motivational lectures, competitions, power point presentations, exhibitions, camps, educational tours and trips organized by the departments, Clubs, Associations, NSS of the College magnifies the academic knowledge, self-reliance, integrity, awareness, outlook of the students. Students are trained in soft skills as well as communication skills too for overall development. College encourages academic, physical, moral and cultural development of students. College is looked forward for academic strength and building up a moral value system in students. It also works for the upliftment of cultural instinct through various clubs, committees and programmes that college keeps organizing. Women are prepared for the competitive world. Various programmes under NSS are organised in order to inculcate social and moral values in students. College promotes regular educational excursions in all the departments to promote practical know how amongst students. Constant counselling and mentoring sessions help students to explore their passions and shape their destiny . Parent Teacher meetings at regular intervals facilitates parents to know their wards progress at teacher's desk. At very nominal fees students are provided coaching classes to prepare for competitive examinations. The college teams participate and wins in various national ,state and district level and University of Rajasthan intercollegiate tournaments and championships. Kanoria Girls College Alumni Association Sansthan has been formed representing alumni of College in diverse fields at high posts. College resolutes for holistic development of women. Academic and professional development of teachers and other staff is also a prime concern of the institution. They are encouraged to take up research projects and participant in short term courses, orientation programmes, refresher programmes and FDPs.

Provide the weblink of the institution
http://www.kanoriacollege.in/images/naac-report/1629973974-Institutional%20Distinctiveness%20(2019-2020).pdf

8.Future Plans of Actions for Next Academic Year

1. Expansion of the Teaching-Learning Centre of the college to enhance the profound knowledge resources and research orientation amongst the faculty. Under the flagship of this centre, more Faculty Development Programmes, Workshops, Webinars and Peer Learning Programmes will be carried out. Adjusting to the unprecedented situation of the COVID pandemic, the focus will be on enabling the faculty for efficient use of ICT in teaching-learning. This centre will also work on updation of soft-skills of the support staff of the college. Hands-on workshop for teachers once works scenario normalises- Teachers will be updated with subject specific required software for making online teaching-learning convenient. Deliberations on National Education Policy 2020- For better understanding and execution of the new Education policies, the seminars will be planned with experts in this field. 2. Introducing more courses for Skill Enhancement- College is determined to empower students by ongoing Skill enhancement courses and plans to add more courses for the students in the coming session. 3. Peer learning- Peer Learning will be promoted virtually by providing students with group-based activities and deliberations. 4. Inception of College Blog to give platform to the creative writers (faculty members and students both)- This is a long-awaited project of the college which will be materialised in the coming session. 5. Upgrading and strengthening the present Mentorship programs for more effective outreach. 6. Establishment of Incubation Centre for entrepreneurship development in collaboration with organisations working in this field. 7. Restructuring of Co-curricular activities for better conduction on

Virtual platform due to COVID pandemic- Keeping in mind the safety of the students and also focusing on the personality development of the students, all the co-curricular activities will be organised on virtual platforms. 8. Lease line installation to make the campus Wi-Fi enabled- College plans to make the campus Wi-Fi for the smooth conduction of online classes especially during COVID pandemic. Individual user id will be provided to the staff members for their ease and convenience. 9. Approaching Directorate of College Education for collaborative online short-term courses and FDP(s)- To upgrade the teachers of pan Rajasthan on MOOC(S) and online teaching, College plans to collaborate with Directorate of College Education, Rajasthan, Jaipur. 10. Promoting participation of the faculty in the FDP/ Orientation/ Refresher/Workshops. Financial Assistance will be provided for paper-presentation in Webinars/ Seminars and for membership of Academic Associations. 11. Encouraging faculty members to continue research activities through quality publication and research projects. 12. Developing E-resources and gaining access to virtual libraries and resource banks for students' convenience during pandemic. 13. Expansion of E-governance in the college – Apart from smooth admission process, college intends to facilitate the students (Final Year) to generate transfer certificates (TC) online independently. 14. Structured functioning of the registered Alumni Association of the college is planned- To keep the active connection of the alumni with the college, the college plans to function the association in a structured. 15. Green Audit and Energy Audit will be conducted as per norms after the pandemic situation normalises.