

Kanoria PG MahilaMahavidyalaya, Jaipur

IQAC Committee (Internal) Meeting

Date 13.9.2020

Venue – Director's Office

Time 11 Am.

Meeting of IQAC Committee (Internal) will be held on 15.9.2020

The meeting will be chaired by the principal, Dr. Seema Agrawal.

Agenda of the Meeting:

1. Confirmation of minutes of previous meeting.
2. Preparedness for orienting teachers for online teaching mode.
3. Areas of improvement in college as per NAAC requirements
4. Working as per new guidelines by government of Rajasthan.
5. Documentation of NAAC report writing by the committees.



Principal

Kanoria PG Mahila Mahavidyalaya
JAIPUR



IQAC Coordinator
Kanoria PG Mahila Mahavidyalaya
Jaipur

Minutes and Compliance Report: Internal Meeting of IQAC of the College

The internal committee meeting of IQAC was held on 15.9.2020. Ten members attended the meeting. The meeting was chaired by the Principal Dr. Seema Agrawal.

Members:

Dr. Seema Agrawal *Seema*
Dr. Ratna Saxena *Rs*
Dr. Sarla Sharma *Sarla*
Dr. Ragini Sharma *Ragini*
Dr. Kumud Tanwar *Kumud*
Dr. Ranjana Agarwal *Ranjana*
Dr. Ranjula Jain *Ranjula Jain*
Dr. Neetu Mathur *Neetu Mathur*
Dr. Jayanti Goyal *JG*
Dr. Deeptima Shukla *DS*

Minutes of the meeting:

1. Minutes of the previous meeting were confirmed and accepted by the committee.
2. Members discussed about the mode of teaching during Covid period and it was decided that during the Pandemic period, the college will utilize the online platform for teaching-learning process. Regular faculty members were given Online training to equip them for taking online classes.
3. Principal suggested few shortcomings and gave several ideas such as – more CSR activities have to be undertaken, number of research projects has to be increased and research methodology workshops will be held to train teachers for preparing research proposals, structured peer learning has to be formulated, national and international days have to be celebrated for generating awareness among students etc.
4. It was decided that government guidelines regarding Covid – 19 will be followed and circulated among all stake holders so as to make them aware of the working pattern of the college during pandemic. College website and bulk message system displayed all the information of the decisions of the college administration regarding the same.
5. Members suggested that criterion wise meetings to be were conducted with the College administration and Criterion coordinators for collection of qualitative documents and a draft version to be circulated to management for their suggestions for improvement. Criterion chapters were forwarded and discussed with college management representative and suggestions incorporated.
6. The meeting ended with thanks from the coordinator.

[Signature]
IQAC Coordinator
Kanoria PG Mahila Mahavidyalaya
Jaipur

Seema
Principal
Kanoria PG Mahila Mahavidyalaya
JAIPUR

Kanoria PG MahilaMahavidyalaya, Jaipur
IQAC Committee (Internal) Meeting
Date 24.11.2020
Venue – Director's Office
Time 11 Am.

Meeting of IQAC Committee (Internal) will be held on 1.12.2020
The meeting will be chaired by the principal, Dr. Seema Agrawal.
Agenda of the Meeting:

1. Confirmation of minutes of previous meeting.
2. Preparedness for teaching and learning in pandemic situation.
3. Plans for online co and extracurricular activities.
4. Working on NAAC SSR.



Principal
Kanoria PG Mahila Mahavidyalaya
JAIPUR



IQAC Coordinator
Kanoria PG Mahila Mahavidyalaya
Jaipur

Minutes and Compliance Report: Internal Meeting of IQAC of the College

The internal committee meeting of IQAC was held on 1.12.2020. Ten members attended the meeting. The meeting was chaired by the Principal Dr. Seema Agrawal.

Members:

Dr. Seema Agrawal *Seema*
Dr. Ratna Saxena *RS*
Dr. Sarla Sharma *Sarla*
Dr. Ragini Sharma *Ragini*
Dr. Kumud Tanwar *Kumud*
Dr. Ranjana Agarwal *Ranjana*
Dr. Ranjula Jain *Ranjula Jain*
Dr. Neetu Mathur *Neetu Mathur*
Dr. Jayanti Goyal *JG*
Dr. Deeptima Shukla *DS*

Minutes of the meeting:

1. Minutes of the previous meeting were confirmed and accepted by the committee.
2. Members reviewed the status of online classes and also government's guidelines for institutions of higher education during Pandemic period. The present Pandemic situation insists the departments to move from conventional teaching mode to online teaching learning process. Government guidelines for opening institutions on the basis of fifty percent presence of students at a time were decided to be followed by allowing A to M students on first three days of the week and N to Z on last three days of the week. Hybrid mode of teaching – learning process was adopted to facilitate all the students.
3. Members decided upon the cultural and other activities to be organized by the college. Departmental activities in the session were assessed and it was found that all the departments carried out co-curricular activities satisfactorily during the period. Members suggested that Youth Week of the college should be celebrated on online mode. Committees for the celebrations and competitions of the youth week and calendar for the same were prepared by the committee members.
4. Members suggested that NAAC SSR preparation committees shall actively collect documents and organize them as per the requirement of the SSR. Frequent meetings of committee members were organized for the compliance with the suggestion and office, departments and cells/committees in charges were directed to provide documents.
5. The meeting ended with thanks from the coordinator.

[Signature]
IQAC Coordinator
Kanoria PG Mahila Mahavidyalaya
Jaipur

Seema
Principal
Kanoria PG Mahila Mahavidyalaya
JAIPUR