

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

I. Details of the Institution

1.1 Name of the Institution	KANORIA PG MAHILA MAHAVIDYALAYA
1.2 Address Line 1	JAWAHAR LAL NEHARU MARG
Address Line 2	NEAR GANDHI CIRCLE
City/Town	JAIPUR
State	RAJASTHAN
Pin Code	302015
Institution e-mail address	adminkmm@kanoriacollege.in
Contact Nos.	0141-2707539, 2706672, 7073467095
Name of the Head of the Institution:	Dr. Seema Agarwal
Tel. No. with STD Code:	0141-2707539 /2706672
Mobile:	9829130667

Name of the IQAC Co-ordinator:

Dr. Deeptima Shukla

Mobile:

9530269611

IQAC e-mail address:

iqac@kanoriacollege.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

RJCOGN23111

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(SC)/12/A&A/181 DATED 19-02-2016

1.5 Website address:

www.kanoriacollege.in

Web-link of the AQAR:

www.kanoriacollege.in/AQAR2015-16.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.56	2016	Five Year
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

15-09-2013

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR _____ 2016-17 _____ (DD/MM/YYYY)
 AQAR _____ (DD/MM/YYYY)
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

BCA,BBA,MJMC, Nutrition & Diatician,
PGDCA

1.12 Name of the Affiliating University (*for the Colleges*)

University of Rajasthan, Jaipur

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

N/A

University with Potential for Excellence

N/A

UGC-CPE

DST Star Scheme

N/A

UGC-CE

UGC-Special Assistance Programme

N/A

DST-FIST

UGC-Innovative PG programmes

N/A

Any other (*Specify*)

UGC-COP Programmes

N/A

2. IQAC Composition and Activities

2.1 No. of Teachers

6

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

1

2.4 No. of Management representatives

1

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

Nil

2.7 No. of Employers/ Industrialists

1

2.8 No. of other External Experts

1

2.9 Total No. of members

14

2.10 No. of IQAC meetings held : 4

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No
If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

2.15 Plan of Action by IQAC/Outcome: Enclosed

Plan of Action	Achievements
Feedback of teachers Create a Vision Document for next 5 Years	Created : Research Committee, Journal Committee

* Attach the (Academic Calendar) of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	11	-	11	-
UG	8	-	8	-
PG Diploma	1	1	1	1
Advanced Diploma	-	-	-	-
Diploma	1	-	1	1
Certificate	8	-	8	8
Others	-	-	-	-
Total	29	1	29	10
Interdisciplinary	-	-	-	9
Innovative	-	-	-	9

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	All PG Programmes and PGDCA
Trimester	-
Annual ✓	All UG Programmes

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As per University of Rajasthan, Jaipur Norms

1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	82	65	17	-	

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	52		-							

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		10	
Presented papers	7	50	
Resource Persons	5	30	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage: 2017-18 (List Enclosed)

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

To monitor the Teaching & Learning process the IQAC helps the faculty to plan the curriculum, implementing technique create term -wise plan, mentoring and tutorial sessions.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses (UOR)	Nil
UGC – Faculty Improvement Programme	Nil
HRD programmes	Nil
Orientation programmes (UOR)	12
Faculty exchange programme	Nil
Staff training conducted by the university	-
Staff training conducted by other institutions	5
Summer / Winter schools, Workshops, etc.	3
Others:	3

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	29	-	-	-
Technical Staff	32	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Constituted a Research Committee.
Research Development Workshop
Soil Testing Project

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	3			
Outlay in Rs. Lakhs	5			

3.4 Details on research publications

	International	National	Others
Peer Review Journals		1	
Non-Peer Review Journals	1	5	
e-Journals		2	
Conference proceedings		2	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)	2017-18	DST Rajasthan	45,000/-	45,000/-
Any other(Specify)	2017-18	Rajasthan Educational Trust	15,000/-	15,000/-
Total			60,000/-	60,000/-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	Inter-national	National	State	University	College
Number	01	04			
Sponsoring agencies	ELT@I.	Rajasthan Renewable Energy Corp. Ltd., Rajasthan State Pollution Control Board, Material Research Society of India, NAAC, NABARD, Indian Science Congress Association & Science & Tech. Association of Chemistry Teachers			

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations

International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency

From Management of University/College

Total

Type of Patent	Number
National	Applied
	-

3.16 No. of patents received this year

	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
7		7				

3.18 No. of faculty from the Institution who are Ph. D. Guides

1

and students registered under them

06

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

01

3.21 No. of students Participated in NSS events: 2017-18

University level

190

State level

60

National level

06

International level

-

3.22 No. of students participated in NCC events:

University level

20

State level

18

National level

6

International level

3.23 No. of Awards won in NSS:

University level

04

State level

04

National level

02

International level

-

3.24 No. of Awards won in NCC:

University level

-

State level

04

National level

04

International level

-

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Anti Sexual Harassment on Workplace Workshop, Work at Prem Niketan Old Age Home in Jaipur, Government Scheme's Awareness Campaign in 'Nimodia' Village, Jaipur, Awareness Promotion of Technology and Internet Awareness among Jawahar Nagar Kachchi Basti Residents.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				8.67 Acre
Class rooms				59
Laboratories				14
Seminar Halls				2
No. of important equipments purchased ($\geq 1-0$ lakh) during the current year.		329		
Value of the equipment purchased during the year (Rs. in Lakhs)		48,37,326/-		
Others (Language Lab)				1

4.2 Computerization of administration and library

Completely computerised OPAC, Licenced Software, Visual Studio, Windows 7, MS Office, Tally, AutoCAD and Antivirus installed in them with SQL server.

4.3 Library services:

	Till 2016-17		Purchased in 2017-18	
	No.	Value	No.	Value
Text Books	551	214636	702	333423
Reference Books	70	47768	219	124678
e-Books	3135000	5900	-	-
Journals	100	297772	114	336442
e-Journals	6000	5750	6000+	5900
Digital Database	NDL/NLIST	-	NDL/NLIST	-
CD & Video	183	-	-	-
Others (specify)	119	107529	-	107529

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	156	2	Wifi 24*7	1	2	11	6	-
Added	92	-	Wifi 24*7	-		-	40	12
Total	248	2	Wifi 24*7	1		11	46	12

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training Programme for Teachers and Office Staff regarding online admission process

4.6 Amount spent on maintenance in lakhs:

i) ICT / Computer	2.48
ii) Campus Infrastructure and facilities	13.26
iii) Equipments	10.70
iv) Others	3.39
Total :	29.83

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Financial Aid to Economically Disadvantaged Students
 Providing Books from Book-Bank
 Coaching Classes for Entry in Services

5.2 Efforts made by the institution for tracking the progression

Feedback from students
 Feedback from Alumni
 Feedback from Academic & Other Experts Visiting Institution

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
5724	451	-	-

(b) No. of students outside the state

500

(c) No. of international students

-

Men	No	%	Women	No	%
					6175

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Ph.	Total	General	SC	ST	OBC	Ph.	Total
4074	500	608	1290	-	6472	3087	586	724	1778	-	6175

Demand ratio 200% Dropout 5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Coaching for Entry in Services (SSC and Bank Entry)

No. of students beneficiaries

152

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

-Centre for Counselling and Guidance is operational with support of Student Counsellor
 -Centre for Career Guidance, Training & Placement provides campus placements.
 -Centre for Entrepreneurship Development develops entrepreneurial abilities and skills among students.

No. of students benefitted 1448

5.7 Details of campus placement

	<i>On campus</i>		<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
12	781	12%	-

5.8 Details of gender sensitization programmes

Three programmes were arranged for gender sensitization in our college.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

Sports

State/ University level 15 National level 8 International level -

Other

No. of students participated in cultural events

State/ University level 98 National level 32 International level -

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports State/ University level 13 National level International level -

Cultural: State/ University level -42 National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	155	Rs. 1479650/-
Financial support from government	450	-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: 19

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution : SSR Report

<p>Vision:- To extend the outreach of women’s education. To enlighten through installing a deep and lasting respect for the world of the mind’, steadfastness of values and commitment to social concerns. To empower through capacity building and by cultivating abilities to exercise informed choices.</p> <p>Mission:- To disseminate knowledge and to inculcate critical and analytical thinking. To create an understanding of the complexity of human history and culture through engagement with social, political, aesthetic and scientific issues. To develop life skills for self-reliance. To create an enabling environment for participation of women in the public domain. To create a work ethos of accountability and transparency.</p>

6.2 Does the Institution has a Management Information System

Yes, ERP (Office Automation and Library Management System)
--

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Many faculty members are part of Board of Studies of UOR and they have suggested curriculum improvement.

6.3.2 Teaching and Learning

ICT tools were utilised for teaching.
Peer Learning amongst teachers
Lectures from Subject Experts

6.3.3 Examination and Evaluation

Class-tests are organized in every session

6.3.4 Research and Development

Faculty members are encouraged to participate in Conferences/ Seminars and to publish papers. Incentives are offered to them. Research Methodology Workshops organized in all the three faculties- Science, Arts and Commerce

6.3.5 Library, ICT and physical infrastructure / instrumentation

Added 10 new computers in the Library to enhance Library Management System

6.3.6 Human Resource Management

- Workshop for Anti-Harassment at Workplace
- Confirmation of Teachers under Probation
- Medical insurance scheme for teachers
- Maternity leave
- Different kind of insurance schemes for non – teaching staff

6.3.7 Faculty and Staff recruitment

- Advertisement for Recruitment
- Interview with duly constituted panel
- Probation before confirmation
- Teaching skills demonstration

6.3.8 Industry Interaction / Collaboration

- Collaborative research projects
- Industrial Visits
- Internship of CAT students

6.3.9 Admission of Students

Online Admission Facility, Online Fee Payment Facility, Counselling Facility, Separate Sections for English and Hindi Medium students, Hostel facility for Outstation students

6.4 Welfare schemes for

Teaching	2
Non teaching	3
Students	1

6.5 Total corpus fund generated

Rs. 14,21,82,751/-

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	No

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

Results are declared by University of Rajasthan with which college is affiliated to.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- Centralised Evaluation System
- Answer key to be prepared by the paper setter
- Increased security measured by distributing question paper on the same day
- Online submission of Marks of Mid-Semester Examination (Theory and Practicals)

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Conduction of Mid Semester Examinations and Evaluation

6.11 Activities and support from the Alumni Association

Alumni has delivered guest lectures / performances as and when invited

6.12 Activities and support from the Parent – Teacher Association

Interaction for the progress of the students. Maintaining regularity of students in the classes

6.13 Development programmes for support staff

Fee Concession was given to the wards of employees of the college.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Installation of Solar Panels, Plantation, Presenting Saplings to all the visitors and guests. college maintains a Nursery for self-consumption and sales.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Establishment of 6 centres for organising various activities
- Seminars and workshops organized for students and faculty members
- Guest/ Extension Lectures were organized
- Faculty Development Programmes were organized
- Students' Discussion Group organized various activities on different issues.
- Improvement in infrastructure of the college
- Various extra-curricular activities and sports activities were organized.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year : (Enclosed)

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Motivating Faculty Members for Research Based Projects and Publications of Research Articles
- Faculty Development Programmes

****Provide the details in annexure (annexure need to be numbered as i, ii, iii)***

7.4 Contribution to environmental awareness / protection

- Special Lecture on Snakes of Rajasthan
- Guest Lecture on Recycling of Waster Paper
- Extension Lecture on Good Laboratory Practices and Bio-Safety Rules
- Logo Design and Slogan Writing Competition on Nature and Environment
- Awareness Talk on need for conservation of Rivers and River System
- Celebration of Swachh Bharat Pakhwada
- Celebration of Wildlife Conservation Week

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- Dedicated team of NSS Volunteers to work for society
- Feedbacks from various stake holders to improve the functioning of the college

8. Plans of institution for next year

- Aiming for inter departmental learning practices in college
- More project based and experimental learning is aimed
- Opening of new courses (BA Economics Honours, M.Sc. Physics, Mathematics and MJMC)
- More skill and employability enhancement courses.
- Making campus more Eco-Friendly

Name: Dr. Deeptima Shukla

Deeptima Shukla

Name: Dr. Seema Agrawal

Seema

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC