

# **BBA Part I**

## **Paper VI**

### **Computer fundamentals**

#### **Question paper for question bank**

##### **Long answer questions:**

1. Explain the use of any five input and output devices of a computer.
  2. Explain the concept of LAN and WAN in networking.
  3. Differentiate between System software and Application software.
  4. Write the uses of Thesaurus and Spelling 'n' Grammar check features in MS Word.
  5. Write the steps to implement mail merge in MS Word.
  6. What are the different types of cell addressing techniques available in MS Excel? Explain.
  7. Explain any 5 types of charts available in Excel.
  8. Define:
    - a. Data
    - b. Information
    - c. Database
    - d. DBMS
    - e. Query
  9. Name and explain the different data types available in C.
  10. Explain the concept of structures and unions in C.
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