



Centre for Career Guidance Training and Placement <careerplacement@kanoriacollege.in>

Fwd: Selected Candidate List: CBI Solutions Pvt. Ltd.

1 message

Akanksha Ganda <akanksha.g@kanoriacollege.in>
To: careerplacement@kanoriacollege.in

Sat, Jul 30, 2022 at 10:16 AM

PFA

----- Forwarded message -----

From: **Shivi Mamgain** <shivi.mamgain@cbisolutionsindia.com>

Date: Mon, 25 Jul 2022, 11:30 am

Subject: Selected Candidate List: CBI Solutions Pvt. Ltd.

To: <akanksha.g@kanoriacollege.in>

Cc: Dhyanu Jindal <dhyanu.jindal@cbisolutionsindia.com>

Greetings of the day,

We are glad to inform you that we have finalized a few students from your institution for the job profile Market Research Analyst / Academic Content Writer.

We'll soon share the offer letters with all the students and will tag the placement officer in the shared email.

Please find attached the list of students:

https://docs.google.com/spreadsheets/d/1Iwe5CsXh5HwFMXiszjL_uJqvKtjlvhl3v_FLWP6nhos/edit?usp=sharing

Thanks & Regards

**Shivi Mamgain**

Assistant HR Manager

CBI Consulting Solutions Pvt. Ltd.

9251639728

shivi.mamgain@cbisolutionsindia.com

S.NO	Name of the candidate	Contact Number	Email ID	Position selected for	
1	Vanshika Sharma	8824708853	vanshikasharma31101@gmail.com	Market Research Analyst / Academic Content Writer	
2	Riya Jain	7023817052	riya.jain.1071@gmail.com	Market Research Analyst / Academic Content Writer	
3	Shaily Prajapat	9461829385	shailyprajapat1018@gail.com	Market Research Analyst / Academic Content Writer	
4	Khushbhu Yadav	6376466758	khushbooyadav2382@gmail.com	Market Research Analyst / Academic Content Writer	



Probation Term - Offer Letter for Academic Content Writer

Private and Confidential

26th July, 2022

CBI SOLUTIONS Pvt. Ltd.

#531, Jaipur Electronic Market
Riddhi Siddhi,
Jaipur – 302016

Dear Khushbu Yadav,

Sub: Contract of Employment

We are pleased to offer you the position of **Market Research Analyst** with us at **CBI SOLUTIONS**. We hope you will enjoy your role and make a significant contribution to the success of the business.

Your employment/joining will commence from 12th August, 2022

The roles and responsibilities of this position will be described separately in an attached Position Description. This employment contract should be read in conjunction with Job Description.

Probation Period

6 months (can be 3 months based on performance) Probation Period will apply to this role. During this time, you will receive advice, training, and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. **The appointment is subjected to the satisfactory completion of the Probation Period which itself is subject to termination during any stage, by either party.**

During probation your salary will be **Rs. 12000 per month** and after the completion of probation period it will be **Rs. 16000 – 20000 per month (according to the performance)**.



Bonus and Incentive:

The performance bonus and incentive scheme will be applicable to your position i.e.,

- 1. During your probation period your incentive target would be 2000 words per day or 50,000 words per month, for which you'll be entitled Rs.400 per 1000 words.**
- 2. After the completion of your probation period, your per day incentive target would be 2500 words per day, for which you'll be entitled Rs. 400 per 1000 words.**

Annual Leave for

CBI SOLUTIONS may terminate your employment by giving the following period of notice (or payment in lieu) depending on service:

Period of continuous service	Notice period
Not more than 1 year	1 months
More than 1 year, but not more than 3 years	2 months
More than 3 years, but not more than 5 years	3 months
More than 5 years	4 months

Table 1.1

The company may terminate your employment at any time without notice if:

- You are guilty of serious misconduct; or
- You are in material breach of a provision of this contract, including confidentiality undertakings.
- The company may terminate your services with or without cause under the following conditions:
- With Cause: The Company may, immediately and without notice, terminate your services with "Cause". The term "Cause" shall, as used in this Document, mean the commission of a crime involving moral turpitude, theft, fraud or deceit; conduct that has an adverse effect on the Company's reputation; substantial or



continued unwillingness or inability to perform duties assigned to the EMPLOYEE; gross negligence or deliberate misconduct; any material breach of terms and conditions specified in this letter; **Un-authorized absence from work for a period of three or more consecutive days without due consent or notifying your superior officer.**

- Providing any false information to the company.
- The company holds the right to **terminate you for absconding (not responding to phone calls) for more than 3 days**

TIME SHEETS:

Shall send a hard copy/soft copy of the time sheets along with word count sheet duly approved and signed by your Supervisor one business day in advance for processing salary every month

LEAVING THE COMPANY WITHOUT SERVING NOTICE PERIOD:

If you wish to leave the services of the Company, a clear written notice (as per the above table [Table 1.1]) has to be given to the Company. In case of failure to give such written notice within the prescribed time, you are bound to make good the loss suffered by the Company and any other charges/liabilities Company incurs consequent to the failure to give required written notice. However, due to exigencies of business the Company may at its sole discretion reject the salary in lieu of notice and ask you to serve the entire or part of the notice period.

TERMINATION BY THE COMPANY:

Following the termination of your employment you will be required to return all company property.

CBI SOLUTIONS hours of business are between 10 AM and 7 PM.

You are entitled to write the assignments and the content must be **100% plagiarism free and endless number of revisions are acceptable by you in case of client dissatisfaction.**

From time to time you will be required to work reasonable additional hours or after hours when necessary to perform your duties.



Privacy:

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.

Confidentiality of Information:

During your employment you may become aware of information relating to the business of CBI SOLUTIONS, including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information, including client lists, trade secrets, pricing structures and any and all documents created by you in the course of your employment remain the sole property of CBI SOLUTIONS. You shall not, either during or after your employment, without the prior consent of both companies, directly or indirectly divulge to any person or use the confidential information for your own or another's benefit.



Jurisdiction:

This contract is made in Rajasthan, India.

Welcome and Acceptance

Ms. Khushbu Yadav, we would like to take this opportunity to welcome you to CBI Solution. and wish you a long and rewarding career with us.

A handwritten signature in black ink, appearing to read "Nirali Mehta", written over a horizontal line.

Yours sincerely,

Nirali Mehta, HR Manager, CBI Solutions

I, Khushbu Yadav, accept the terms and conditions of this contract.

Signed: _____

Dated: _____

A copy is provided for your records.



Probation Term - Offer Letter for Academic Content Writer

Private and Confidential

26th July, 2022

CBI SOLUTIONS Pvt. Ltd.

#531, Jaipur Electronic Market
Riddhi Siddhi,
Jaipur – 302016

Dear Shaily Prajapat,

Sub: Contract of Employment

We are pleased to offer you the position of **Market Research Analyst** with us at **CBI SOLUTIONS**. We hope you will enjoy your role and make a significant contribution to the success of the business.

Your employment/joining will commence from 12th August, 2022

The roles and responsibilities of this position will be described separately in an attached Position Description. This employment contract should be read in conjunction with Job Description.

Probation Period

6 months (can be 3 months based on performance) Probation Period will apply to this role. During this time, you will receive advice, training, and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. **The appointment is subjected to the satisfactory completion of the Probation Period which itself is subject to termination during any stage, by either party.**

During probation your salary will be **Rs. 12000 per month** and after the completion of probation period it will be **Rs. 16000 – 20000 per month (according to the performance)**.



Bonus and Incentive:

The performance bonus and incentive scheme will be applicable to your position i.e.,

- 1. During your probation period your incentive target would be 2000 words per day or 50,000 words per month, for which you'll be entitled Rs.400 per 1000 words.**
- 2. After the completion of your probation period, your per day incentive target would be 2500 words per day, for which you'll be entitled Rs. 400 per 1000 words.**

Annual Leave for

CBI SOLUTIONS may terminate your employment by giving the following period of notice (or payment in lieu) depending on service:

Period of continuous service	Notice period
Not more than 1 year	1 months
More than 1 year, but not more than 3 years	2 months
More than 3 years, but not more than 5 years	3 months
More than 5 years	4 months

Table 1.1

The company may terminate your employment at any time without notice if:

- You are guilty of serious misconduct; or
- You are in material breach of a provision of this contract, including confidentiality undertakings.
- The company may terminate your services with or without cause under the following conditions:
- With Cause: The Company may, immediately and without notice, terminate your services with "Cause". The term "Cause" shall, as used in this Document, mean the commission of a crime involving moral turpitude, theft, fraud or deceit; conduct that has an adverse effect on the Company's reputation; substantial or



continued unwillingness or inability to perform duties assigned to the EMPLOYEE; gross negligence or deliberate misconduct; any material breach of terms and conditions specified in this letter; **Un-authorized absence from work for a period of three or more consecutive days without due consent or notifying your superior officer.**

- Providing any false information to the company.
- The company holds the right to **terminate you for absconding (not responding to phone calls) for more than 3 days**

TIME SHEETS:

Shall send a hard copy/soft copy of the time sheets along with word count sheet duly approved and signed by your Supervisor one business day in advance for processing salary every month

LEAVING THE COMPANY WITHOUT SERVING NOTICE PERIOD:

If you wish to leave the services of the Company, a clear written notice (as per the above table [Table 1.1]) has to be given to the Company. In case of failure to give such written notice within the prescribed time, you are bound to make good the loss suffered by the Company and any other charges/liabilities Company incurs consequent to the failure to give required written notice. However, due to exigencies of business the Company may at its sole discretion reject the salary in lieu of notice and ask you to serve the entire or part of the notice period.

TERMINATION BY THE COMPANY:

Following the termination of your employment you will be required to return all company property.

CBI SOLUTIONS hours of business are between 10 AM and 7 PM.

You are entitled to write the assignments and the content must be **100% plagiarism free and endless number of revisions are acceptable by you in case of client dissatisfaction.**

From time to time you will be required to work reasonable additional hours or after hours when necessary to perform your duties.



Privacy:

You are required to observe and uphold all of the Company's privacy policies and procedures as implemented or varied from time to time.

Collection, storage, access to and dissemination of employee personal information will be in accordance with privacy legislation.

Confidentiality of Information:

During your employment you may become aware of information relating to the business of CBI SOLUTIONS, including but not limited to client lists, trade secrets, client details and pricing structures.

Confidential information, including client lists, trade secrets, pricing structures and any and all documents created by you in the course of your employment remain the sole property of CBI SOLUTIONS. You shall not, either during or after your employment, without the prior consent of both companies, directly or indirectly divulge to any person or use the confidential information for your own or another's benefit.



Jurisdiction:

This contract is made in Rajasthan, India.

Welcome and Acceptance

Ms. Shaily Prajapat, we would like to take this opportunity to welcome you to CBI Solution. and wish you a long and rewarding career with us.

A handwritten signature in black ink, appearing to read "Nirali Mehta", written over a horizontal line.

Yours sincerely,

Nirali Mehta, HR Manager, CBI Solutions

I, Shaily Prajapat, accept the terms and conditions of this contract.

Signed: _____

Dated: _____

A copy is provided for your records.



Probation Term - Offer Letter for Academic Content Writer

Private and Confidential

26th July, 2022

CBI SOLUTIONS Pvt. Ltd.

#531, Jaipur Electronic Market
Riddhi Siddhi,
Jaipur – 302016

Dear Riya Jain,

Sub: Contract of Employment

We are pleased to offer you the position of **Market Research Analyst** with us at **CBI SOLUTIONS**. We hope you will enjoy your role and make a significant contribution to the success of the business.

Your employment/ joining will commence from 22nd August, 2022.

The roles and responsibilities of this position will be described separately in an attached Position Description. This employment contract should be read in conjunction with Job Description.

Probation Period

6 months (can be 3 months based on performance) Probation Period will apply to this role. During this time, you will receive advice, training, and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. **The appointment is subjected to the satisfactory completion of the Probation Period which itself is subject to termination during any stage, by either party.**

During probation your salary will be **Rs. 15000 per month** and after the completion of probation period it will be **Rs. 16000 – 20000 per month (according to the performance)**.



Bonus and Incentive:

The performance bonus and incentive scheme will be applicable to your position i.e.,

- 1. During your probation period your incentive target would be 2000 words per day or 50,000 words per month, for which you'll be entitled Rs.400 per 1000 words.**
- 2. After the completion of your probation period, your per day incentive target would be 2500 words per day, for which you'll be entitled Rs. 400 per 1000 words.**

Annual Leave for

CBI SOLUTIONS may terminate your employment by giving the following period of notice (or payment in lieu) depending on service:

Period of continuous service	Notice period
Not more than 1 year	1 months
More than 1 year, but not more than 3 years	2 months
More than 3 years, but not more than 5 years	3 months
More than 5 years	4 months

Table 1.1

The company may terminate your employment at any time without notice if:

- You are guilty of serious misconduct; or
- You are in material breach of a provision of this contract, including confidentiality undertakings.
- The company may terminate your services with or without cause under the following conditions:
- With Cause: The Company may, immediately and without notice, terminate your services with "Cause". The term "Cause" shall, as used in this Document, mean the commission of a crime involving moral turpitude, theft, fraud or deceit; conduct that has an adverse effect on the Company's reputation; substantial or



continued unwillingness or inability to perform duties assigned to the EMPLOYEE; gross negligence or deliberate misconduct; any material breach of terms and conditions specified in this letter; **Un-authorized absence from work for a period of three or more consecutive days without due consent or notifying your superior officer.**

- Providing any false information to the company.
- The company holds the right to **terminate you for absconding (not responding to phone calls) for more than 3 days**

TIME SHEETS:

Shall send a hard copy/soft copy of the time sheets along with word count sheet duly approved and signed by your Supervisor one business day in advance for processing salary every month

LEAVING THE COMPANY WITHOUT SERVING NOTICE PERIOD:

If you wish to leave the services of the Company, a clear written notice (as per the above table [Table 1.1]) has to be given to the Company. In case of failure to give such written notice within the prescribed time, you are bound to make good the loss suffered by the Company and any other charges/liabilities Company incurs consequent to the failure to give required written notice. However, due to exigencies of business the Company may at its sole discretion reject the salary in lieu of notice and ask you to serve the entire or part of the notice period.

TERMINATION BY THE COMPANY:

Following the termination of your employment you will be required to return all company property.

CBI SOLUTIONS hours of business are between 10 AM and 7 PM.

You are entitled to write the assignments and the content must be **100% plagiarism free and endless number of revisions are acceptable by you in case of client dissatisfaction.**

From time to time you will be required to work reasonable additional hours or after hours when necessary to perform your duties.



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Jurisdiction:

This contract is made in Rajasthan, India.

Welcome and Acceptance

Ms. Riya Jain, we would like to take this opportunity to welcome you to CBI Solution. and wish you a long and rewarding career with us.

A handwritten signature in black ink, appearing to read "Nirali Mehta", written over a horizontal line.

Yours sincerely,

Nirali Mehta, HR Manager, CBI Solutions

I, Riya Jain, accept the terms and conditions of this contract.

Signed: _____

Dated: _____

A copy is provided for your records.



Probation Term - Offer Letter for Academic Content Writer

Private and Confidential

26th July, 2022

CBI SOLUTIONS Pvt. Ltd.

#531, Jaipur Electronic Market
Riddhi Siddhi,
Jaipur – 302016

Dear Vanshika Sharma,

Sub: Contract of Employment

We are pleased to offer you the position of **Market Research Analyst** with us at **CBI SOLUTIONS**. We hope you will enjoy your role and make a significant contribution to the success of the business.

We will communicate you the date of employment/ joining in between 1st August to 5th August, 2022.

The roles and responsibilities of this position will be described separately in an attached Position Description. This employment contract should be read in conjunction with Job Description.

Probation Period

6 months (can be 3 months based on performance) Probation Period will apply to this role. During this time, you will receive advice, training, and guidance to help you become familiar with, and competent in, performing the work you have been appointed to do. **The appointment is subjected to the satisfactory completion of the Probation Period which itself is subject to termination during any stage, by either party.**

During probation your salary will be **Rs. 15000 per month** and after the completion of probation period it will be **Rs. 16000 – 20000 per month (according to the performance)**.



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continued unwillingness or inability to perform duties assigned to the EMPLOYEE; gross negligence or deliberate misconduct; any material breach of terms and conditions specified in this letter; **Un-authorized absence from work for a period of three or more consecutive days without due consent or notifying your superior officer.**

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CBI SOLUTIONS hours of business are between 10 AM and 7 PM.

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Jurisdiction:

This contract is made in Rajasthan, India.

Welcome and Acceptance

Ms. Vanshika Sharma, we would like to take this opportunity to welcome you to CBI Solution. and wish you a long and rewarding career with us.

A handwritten signature in black ink, appearing to read 'Nirali Mehta', written over a horizontal line.

Yours sincerely,

Nirali Mehta, HR Manager, CBI Solutions

I, Vanshika Sharma, accept the terms and conditions of this contract.

Signed: _____

Dated: _____

A copy is provided for your records.



Nisha Saini <nisha.s@kanoriacollege.in>

Fwd: FW: Placement drive @ Kanoria Campus

1 message

Ranjana Agarwal <ranjana.a@kanoriacollege.in>
To: Nisha Saini <nisha.s@kanoriacollege.in>

Fri, Nov 4, 2022 at 7:05 PM

----- Forwarded message -----

From: Narender Yadav <narender.yadav@jaipuria.ac.in>
Date: Fri, 4 Nov 2022, 13:57
Subject: FW: Placement drive @ Kanoria Campus
To: <ranjana.a@kanoriacollege.in>

Dear Ma'am,

Greetings from Jaipuria Institute of Management, Jaipur!

I am happy to share that we have recruited Ms. Kamakshi Sharma, shortlisted from the campus placement drive at Kanodia college.

Kamakshi's LOI is attached for your ready reference and records. Thank you for this opportunity ma'am, looking forward for an enduring association!

Thanks & Regards,**Narender Yadav**
Assistant General Manager
Jaipuria Institute of Management, Jaipur**|M. + 91 9982533338**
|Mail. narender.yadav@jaipuria.ac.in **Jaipuria Institute of Management - Great Place to Work**

From: Narender Yadav <narender.yadav@jaipuria.ac.in>
Sent: Wednesday, September 21, 2022 12:10 PM
To: 'ranjana.a@kanoriacollege.in' <ranjana.a@kanoriacollege.in>
Subject: Placement drive @ Kanoria Campus

Dear Ma'am,

Greetings from Jaipuria Institute of Management, Jaipur!

With reference to your discussion with my team (Mr. Abhinav/Ms. Divya) we wish to conduct a placement drive (2 positions) at Kanoria campus, please find attached a detailed JD for your ready reference.

We will assess appearing candidates profile through GDPI round at your campus followed by a final PI round for shortlisted candidates at Jaipuria campus on a lateral date.

Request you to share 2-3 available dates for this process so that we can pick a suitable date and time to conduct this process.

Job details

Job Title: Executive -Admissions & Marketing

Location: Jaipur (Jaipuria Institute of Management, 1 Bambala Institutional Area, Pratap Nagar)

Experience: Fresher/1-3 years of experience

Office Hours: 9AM to 5PM

Remuneration: 25K to 28K + Incentive

Thanks & Regards,

Narender Yadav
Assistant General Manager
Jaipuria Institute of Management, Jaipur

|M. + 91 9982533338
|Mail. narender.yadav@jaipuria.ac.in

 **Jaipuria Institute of Management - Great Place to Work**

3 attachments



image001.png
21K



image001.png
21K

 **Letter of Intent_Kamakshi Sharma.pdf**

11/16/22, 10:51 PM

Kanoria Girls College Mail - Fwd: FW: Placement drive @ Kanoria Campus

848K



Date: 17th Oct, 2022

Ms Kamakshi Sharma,
3/551, Malviya Nagar,
Jaipur

Letter of Intent

Dear Ms Sharma,

With reference to your candidature and the subsequent discussions with us, we are pleased to appoint you as “Executive – Admissions & Marketing” in our organization at our Jaipur Campus.

You are kindly requested to join us on 1-Nov-22. Detailed appointment letter will be issued at the time of your joining the institute.

The offered CTC is Rs. 3.61 lacs p.a.

Kindly send the signed copy of this letter as a token of acceptance.

Thanking You.

Yours faithfully,

For Jaipuria Institute of Management

(Dr Prabhat Pankaj)
AUTHORISED SIGNATORY

Accepted
Kak

Please refer to <https://db.com/disclosures> for additional EU corporate and regulatory disclosures.

Akanksha Ganda <akanksha.g@kanoriacollege.in>
To: GEOFFREY MALCOLM <geoffrey.malcolm@db.com>

Mon, Nov 28, 2022 at 11:09 AM

Hi.

PFA the list of candidates who appeared for the interview.

Thanks and regards.

[Quoted text hidden]

 **Appeared students Deutsche bank.xlsx**
15K

GEOFFREY MALCOLM <geoffrey.malcolm@db.com>
To: Akanksha Ganda <akanksha.g@kanoriacollege.in>
Cc: Sahil Joseph <sahil.joseph@db.com>

Mon, Nov 28, 2022 at 3:36 PM

Thank you hosting us on campus, below are the final selects from your college.

Please confirm on the offer acceptance. These candidates will be expected to undergo a background verification, if cleared only we will onboard the grads in July 2023 according to the college academic calendar.

Full Name	Gender	Contact Number	Personal Email address
Bharti saxena	Female	7976340957	bhartisaxena356@gmail.com
Drishiti Sharma	Female	9413813450	drishitisharma1608@gmail.com
Harshita Choudhary	Female	06376592454	harshichoudhary24@gmail.com

Accepted *Bharti*
30/11/22
Accepted *Drishiti*
30/11/22
Accepted *Harshita*
30/11/2022

[Quoted text hidden]
[Quoted text hidden]

Akanksha Ganda <akanksha.g@kanoriacollege.in>
Draft

Tue, Nov 29, 2022 at 7:55 AM

[Quoted text hidden]

2 attachments

 **image001.gif**
1K

 **image001.gif**
1K

Akanksha Ganda <akanksha.g@kanoriacollege.in>
Draft To: GEOFFREY MALCOLM <geoffrey.malcolm@db.com>
Cc: Sahil Joseph <sahil.joseph@db.com>

Tue, Nov 29, 2022 at 11:30 AM

Hey.

Thanks for your mail.

Will share the confirmation with you by tomorrow.

Regards.

[Quoted text hidden]



Nisha Saini <nisha.s@kanoriacollege.in>

Confirmed-deutsche

1 message

Akanksha Ganda <akanksha.g@kanoriacollege.in>
To: nisha.s@kanoriacollege.in

Fri, Feb 10, 2023 at 1:14 PM

----- Forwarded message -----

From: **Akanksha Ganda** <akanksha.g@kanoriacollege.in>
Date: Mon, 6 Feb 2023, 2:06 pm
Subject: Re: Recaps - Ops Grad Hire 2023- Kanoria College
To: GEOFFREY MALCOLM <geoffrey.malcolm@db.com>
Cc: Sahil Joseph <sahil.joseph@db.com>

Hi.

PFA the confirmation by the candidates as already sent before.

If its required in Any other format, u may let us know.

Thanks & Regards.

On Wed, 25 Jan 2023, 7:50 pm GEOFFREY MALCOLM, <geoffrey.malcolm@db.com> wrote:

Hello,

May I please have the offer acceptance as requested below



Geoffrey Malcolm

India Campus Recruitment

Deutsche India Private Limited

From: GEOFFREY MALCOLM
Sent: Monday, November 28, 2022 3:36 PM

To: Akanksha Ganda <akanksha.g@kanoriacollege.in>
Cc: Sahil Joseph <sahil.joseph@db.com>
Subject: RE: Recaps - Ops Grad Hire 2023- Kanoria College

Thank you hosting us on campus, below are the final selects from your college.

Please confirm on the offer acceptance. These candidates will be expected to undergo a background verification, if cleared only we will onboard the grads in July 2023 according to the college academic calendar.

Full Name	Gender	Contact Number	Personal Email address
Bharti saxena	Female	7976340957	bhartisaxena356@gmail.com
Drishti Sharma	Female	9413813450	drishtisharma1608@gmail.com
Harshita Choudhary	Female	06376592454	harshichoudhary24@gmail.com



Geoffrey Malcolm

India Campus Recruitment

Deutsche India Private Limited

From: Akanksha Ganda <akanksha.g@kanoriacollege.in>
Sent: Monday, November 28, 2022 11:10 AM
To: GEOFFREY MALCOLM <geoffrey.malcolm@db.com>
Subject: Re: Recaps - Ops Grad Hire 2023- Kanoria College

Hi.

PFA the list of candidates who appeared for the interview.

Thanks and regards.

On Mon, 28 Nov 2022, 10:39 am GEOFFREY MALCOLM, <geoffrey.malcolm@db.com> wrote:

May I please have the list of candidates at the earliest for me to the share the selected candidates details?



Geoffrey Malcolm
India Campus Recruitment
Deutsche India Private Limited

From: GEOFFREY MALCOLM
Sent: Saturday, November 26, 2022 10:01 AM
To: Akanksha Ganda <akanksha.g@kanoriacollege.in>
Subject: RE: Re:Campus - Ops Grad Hire 2023- Kanoria College

I will send it on Monday, also please send the list of students who were part of the GD.



Geoffrey Malcolm
India Campus Recruitment
Deutsche India Private Limited

From: Akanksha Ganda <akanksha.g@kanoriacollege.in>
Sent: Saturday, November 26, 2022 7:35 AM

To: GEOFFREY MALCOLM <geoffrey.malcolm@db.com>

Subject: Re:Campus - Ops Grad Hire 2023- Kanoria College

Hi Geffrey,

If you could please help me with the tentative date by when we would receive the confirmation for the 3 candidates on mail.

Thanks & Regards.

On Wed, 23 Nov 2022, 1:40 pm Akanksha Ganda, <akanksha.g@kanoriacollege.in> wrote:

Hi.

For your reference, I would like to inform that Total 22 students have filled the template for Deutsche placement till now.

Thanks and Regards.

On Tue, 22 Nov 2022, 2:54 pm GEOFFREY MALCOLM, <geoffrey.malcolm@db.com> wrote:

Hi All,

Thank you for your email!

Geoffrey

This e-mail may contain confidential and/or privileged information. If you are not the intended recipient (or have received this e-mail in error) please notify the sender immediately and destroy this e-mail. Any unauthorized copying, disclosure or distribution of the material in this e-mail is strictly forbidden.

[Privacy of communications](#)

In order to monitor compliance with legal and regulatory obligations and our policies, procedures and compliance programs, we may review emails and instant messages

passing through our IT systems (including any personal data and customer information they contain), and record telephone calls routed via our telephone systems. We will only do so in accordance with local laws and regulations. In some countries please refer to your local DB website for a copy of our Privacy Policy.

Please refer to <https://db.com/disclosures> for additional EU corporate and regulatory disclosures.

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[Privacy of communications](#)

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Please refer to <https://db.com/disclosures> for additional EU corporate and regulatory disclosures.



Deutsche placement final (1).pdf

113K



Nisha Saini <nisha.s@kanoriacollege.in>

Fwd: Offer Letters Trinates technologies

1 message

Centre for Career Guidance Training and Placement <careerplacement@kanoriacollege.in> Tue, Jan 24, 2023 at 11:52 AM
 To: nisha.s@kanoriacollege.in

----- Forwarded message -----

From: **Akanksha Ganda** <akanksha.g@kanoriacollege.in>
 Date: Tue, Jan 24, 2023, 11:37 AM
 Subject: Fwd: Offer Letters Trinates technologies
 To: <careerplacement@kanoriacollege.in>

Hi,

PFA the offer letters of 7 selected students in Trinates Technologies pvt. Ltd placement drive held on Jan 23, 2022.

Thanks & Regards.
 Dr. Akanksha Ganda

----- Forwarded message -----

From: <harsh.pahwa@trimates.in>
 Date: Mon, 23 Jan 2023, 6:36 pm
 Subject: Offer Letters
 To: <Akanksha.g@kanoriacollege.in>
 Cc: <hr@trimates.in>

Hi Akanksha,

We are giving an increment after probation period to your students in special case of college placement with below format.

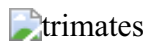
Target Achievement	Increment
80	5
100	10
125	15
150	20

Please find offer letters attached.

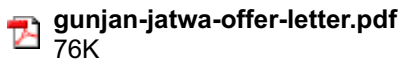
Warm Regards,
Harsh Pahwa
Director at Ops & Strategy
|Trimates.in| Trimates Technologies Pvt. Ltd. |

Hear Me on:

Contact No.:+918290068983



9 attachments





Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Gunjan Jatwa**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **BD** with an annual cost to company of 300000. This position reports to Amaan.

We would like you to start work on 30/01/23. Please report to Amaan for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya

Trimates Technologies Private Limited

Accepted by,
Gunjan Jatwa

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

5. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

6. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

7. Past Records

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

8. Probation, Confirmation & Termination:

You will be on probation for a period of 90 days from the date of your appointment, where after, post completion of 90 days your services with the organization stands confirmed unless otherwise notified in writing through the HR team. The Company reserves the right to reduce or extend your probation period at its absolute discretion. During the probation period/ extended period of probation, company shall be entitled to terminate your employment without cause at any time by giving you 7 calendar days' notice or salary in lieu thereof. However, in case of cause, the Company can terminate your employment immediately. If you wish to terminate your employment with the Company during the probation period/ extended period of probation, then you shall be required to serve 7 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. The decision of waiving the notice period lies at the sole discretion of the Company.

Post probation confirmation, company shall be entitled to terminate your employment, without cause, at any time by giving you 30 days' notice or salary in lieu thereof. You are also bound to provide the company with 30 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. Full and Final will be done after 60 days of last day of notice, salary of notice period will be given on Full and Final.

The decision of waiving the notice period lies at the sole discretion of the Company.

In the separation Without serving 30 days' notice period employee would not be entitled to receive current month salary.

9. Authority

No authority is vested upon you to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.

Annexure B

This is your expected monthly salary structure.

Salary Component	Amount
Basic Salary	6,250
HRA	3,600
ESI	350
PF Employee	525
PF Employer	525
PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Harshita Sharma**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **BD** with an annual cost to company of 300000. This position reports to Amaan.

We would like you to start work on 30/01/23. Please report to Amaan for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya
Trimates Technologies Private Limited

Accepted by,
Harshita Sharma

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

5. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

6. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

7. Past Records

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

8. Probation, Confirmation & Termination:

You will be on probation for a period of 90 days from the date of your appointment, where after, post completion of 90 days your services with the organization stands confirmed unless otherwise notified in writing through the HR team. The Company reserves the right to reduce or extend your probation period at its absolute discretion. During the probation period/ extended period of probation, company shall be entitled to terminate your employment without cause at any time by giving you 7 calendar days' notice or salary in lieu thereof. However, in case of cause, the Company can terminate your employment immediately. If you wish to terminate your employment with the Company during the probation period/ extended period of probation, then you shall be required to serve 7 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. The decision of waiving the notice period lies at the sole discretion of the Company.

Post probation confirmation, company shall be entitled to terminate your employment, without cause, at any time by giving you 30 days' notice or salary in lieu thereof. You are also bound to provide the company with 30 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. Full and Final will be done after 60 days of last day of notice, salary of notice period will be given on Full and Final.

The decision of waiving the notice period lies at the sole discretion of the Company.

In the separation Without serving 30 days' notice period employee would not be entitled to receive current month salary.

9. Authority

No authority is vested upon you to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.

Annexure B

This is your expected monthly salary structure.

Salary Component	Amount
Basic Salary	6,250
HRA	3,600
ESI	350
PF Employee	525
PF Employer	525
PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Isha Gehani**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **AM** with an annual cost to company of 300000. This position reports to Anshu.

We would like you to start work on 30/01/23. Please report to Anshu for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya
Trimates Technologies Private Limited

Accepted by,
Isha Gehani

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

5. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

6. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

7. Past Records

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

8. Probation, Confirmation & Termination:

You will be on probation for a period of 90 days from the date of your appointment, where after, post completion of 90 days your services with the organization stands confirmed unless otherwise notified in writing through the HR team. The Company reserves the right to reduce or extend your probation period at its absolute discretion. During the probation period/ extended period of probation, company shall be entitled to terminate your employment without cause at any time by giving you 7 calendar days' notice or salary in lieu thereof. However, in case of cause, the Company can terminate your employment immediately. If you wish to terminate your employment with the Company during the probation period/ extended period of probation, then you shall be required to serve 7 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. The decision of waiving the notice period lies at the sole discretion of the Company.

Post probation confirmation, company shall be entitled to terminate your employment, without cause, at any time by giving you 30 days' notice or salary in lieu thereof. You are also bound to provide the company with 30 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. Full and Final will be done after 60 days of last day of notice, salary of notice period will be given on Full and Final.

The decision of waiving the notice period lies at the sole discretion of the Company.

In the separation Without serving 30 days' notice period employee would not be entitled to receive current month salary.

9. Authority

No authority is vested upon you to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.

Annexure B

This is your expected monthly salary structure.

Salary Component	Amount
Basic Salary	6,250
HRA	3,600
ESI	350
PF Employee	525
PF Employer	525
PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Krati Mathur**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **BD** with an annual cost to company of 300000. This position reports to Amaan.

We would like you to start work on 30/01/23. Please report to Amaan for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya

Trimates Technologies Private Limited

Accepted by,
Krati Mathur

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

5. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

6. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

7. Past Records

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

8. Probation, Confirmation & Termination:

You will be on probation for a period of 90 days from the date of your appointment, where after, post completion of 90 days your services with the organization stands confirmed unless otherwise notified in writing through the HR team. The Company reserves the right to reduce or extend your probation period at its absolute discretion. During the probation period/ extended period of probation, company shall be entitled to terminate your employment without cause at any time by giving you 7 calendar days' notice or salary in lieu thereof. However, in case of cause, the Company can terminate your employment immediately. If you wish to terminate your employment with the Company during the probation period/ extended period of probation, then you shall be required to serve 7 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. The decision of waiving the notice period lies at the sole discretion of the Company.

Post probation confirmation, company shall be entitled to terminate your employment, without cause, at any time by giving you 30 days' notice or salary in lieu thereof. You are also bound to provide the company with 30 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. Full and Final will be done after 60 days of last day of notice, salary of notice period will be given on Full and Final.

The decision of waiving the notice period lies at the sole discretion of the Company.

In the separation Without serving 30 days' notice period employee would not be entitled to receive current month salary.

9. Authority

No authority is vested upon you to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.

Annexure B

This is your expected monthly salary structure.

Salary Component	Amount
Basic Salary	6,250
HRA	3,600
ESI	350
PF Employee	525
PF Employer	525
PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Mahak Shukla**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **BD** with an annual cost to company of 300000. This position reports to Amaan.

We would like you to start work on 30/01/23. Please report to Amaan for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya
Trimates Technologies Private Limited

Accepted by,
Mahak Shukla

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

5. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

6. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

7. Past Records

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

8. Probation, Confirmation & Termination:

You will be on probation for a period of 90 days from the date of your appointment, where after, post completion of 90 days your services with the organization stands confirmed unless otherwise notified in writing through the HR team. The Company reserves the right to reduce or extend your probation period at its absolute discretion. During the probation period/ extended period of probation, company shall be entitled to terminate your employment without cause at any time by giving you 7 calendar days' notice or salary in lieu thereof. However, in case of cause, the Company can terminate your employment immediately. If you wish to terminate your employment with the Company during the probation period/ extended period of probation, then you shall be required to serve 7 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. The decision of waiving the notice period lies at the sole discretion of the Company.

Post probation confirmation, company shall be entitled to terminate your employment, without cause, at any time by giving you 30 days' notice or salary in lieu thereof. You are also bound to provide the company with 30 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. Full and Final will be done after 60 days of last day of notice, salary of notice period will be given on Full and Final.

The decision of waiving the notice period lies at the sole discretion of the Company.

In the separation Without serving 30 days' notice period employee would not be entitled to receive current month salary.

9. Authority

No authority is vested upon you to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.

Annexure B

This is your expected monthly salary structure.

Salary Component	Amount
Basic Salary	6,250
HRA	3,600
ESI	350
PF Employee	525
PF Employer	525
PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Vaishnavi Kaushik**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **AM** with an annual cost to company of 300000. This position reports to Anshu.

We would like you to start work on 30/01/23. Please report to Anshu for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya
Trimates Technologies Private Limited

Accepted by,
Vaishnavi Kaushik

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

You will not, at any time, during the employment or after, without the consent of the Management disclose or divulge or make public, except on legal obligations, any information regarding the Company's affairs or administration or research carried out, whether the same is confided to you or becomes known to you in the course of your service or otherwise.

5. Intellectual Property

If you conceive any new or advanced method of improving designs/ processes/ formulae/ systems, etc. in relation to the business/ operations of the Company, such developments will be fully communicated to the company and will be, and remain, the sole right/ property of the Company.

6. Responsibilities & Duties

Your work in the organization will be subject to the rules and regulations of the organization as laid down in relation to conduct, discipline and other matters. You will always be alive to responsibilities and duties attached to your office and conduct yourself accordingly. You must effectively perform to ensure results.

7. Past Records

This letter of appointment is based on the information furnished in your application for employment and during the interviews you had with us. If any declaration given, or information furnished by you, to the company proves to be false, or if you are found to have willfully suppressed any material information, in such cases, you will be liable to removal from services without any notice.

8. Probation, Confirmation & Termination:

You will be on probation for a period of 90 days from the date of your appointment, where after, post completion of 90 days your services with the organization stands confirmed unless otherwise notified in writing through the HR team. The Company reserves the right to reduce or extend your probation period at its absolute discretion. During the probation period/ extended period of probation, company shall be entitled to terminate your employment without cause at any time by giving you 7 calendar days' notice or salary in lieu thereof. However, in case of cause, the Company can terminate your employment immediately. If you wish to terminate your employment with the Company during the probation period/ extended period of probation, then you shall be required to serve 7 calendar days' notice period from the day next to resignation or salary in lieu thereof. During the notice period you shall not be entitled to any paid or unpaid leave and the notice period cannot be adjusted by any accrued leave. The decision of waiving the notice period lies at the sole discretion of the Company.

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The decision of waiving the notice period lies at the sole discretion of the Company.

In the separation Without serving 30 days' notice period employee would not be entitled to receive current month salary.

9. Authority

No authority is vested upon you to make any financial commitment and enter into agreements/contracts/understandings of any nature with any second party and third party without seeking the prior permission/approval of the management. Any violation to exceed your specified authority as mentioned will be seriously viewed and disciplinary/appropriate legal action will be taken.

Annexure B

This is your expected monthly salary structure.

Salary Component	Amount
Basic Salary	6,250
HRA	3,600
ESI	350
PF Employee	525
PF Employer	525
PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Trimates Technologies Private Limited

23/01/2023

Offer Letter

Dear **Vani Chaturvedi**,

Congratulations! We are pleased to confirm that you have been selected to work for **Trimates Technologies Private Limited**. We are delighted to make you the following job offer:

The position we are offering you is that of **AM** with an annual cost to company of 300000. This position reports to Anshu.

We would like you to start work on 30/01/23. Please report to Anshu for documentation and orientation. If this date is not acceptable, please contact me immediately. On joining, you will be invited to our HR tool (XPayroll) in which you may be required to upload your documents.

Please sign the enclosed copy of this letter and return it to me by 27/01/23 to indicate your acceptance of this offer.

We are confident you will be able to make a significant contribution to the success of Trimates Technologies Private Limited and look forward to working with you.

Sincerely,

Riya
Trimates Technologies Private Limited

Accepted by,
Vani Chaturvedi

Annexure A

1. Posting and Transfer

Your services are liable to be transferred, at the sole discretion of Management, in such other capacity as the company may determine, to any department / section, location, associate, sister concern or subsidiary, at any place in India or abroad, whether existing today or which may come up in future. In such a case, you will be governed by the terms and conditions of the service applicable at the new placement location.

2. Probation

That you will be on probation for a period of six months. The period of probation can be extended at the discretion of the Management and you will continue to be on probation till an order of confirmation has been issued in writing.

3. Full time employment

Your position is a whole time employment with the Company and you shall devote yourself exclusively to the business and interests of the company. You will not take up any other work for remuneration (part time or otherwise) or work in an advisory capacity, or be interested directly or indirectly (except as shareholder / debenture holder), in any other trade or business during your employment with the company, without permission in writing of the Management of the Company. You will also not seek membership of any local or public bodies without first obtaining specific permission from the Management.

4. Confidentiality

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PLI (Variable)	7500
Fixed Bonus	6250
Total	25,000

Note: You will receive salary, and all other benefits forming part of your remuneration package subject to, and after, deduction of TDS, PF, ESI and professional taxes in accordance with applicable law.



Nisha Saini <nisha.s@kanoriacollege.in>

Fwd: Hyrefox || Feedback of Students

1 message

Kamakshi Tomar <kamakshi.t@kanoriacollege.in>
To: Nisha Saini <nisha.s@kanoriacollege.in>

Mon, Feb 20, 2023 at 10:24 AM

----- Forwarded message -----

From: **Yuvraj Udawat** <yuvraj.udawat@hyrefox.co>
Date: Fri, Feb 17, 2023 at 5:49 PM
Subject: Re: Hyrefox || Feedback of Students
To: kamakshi.t@kanoriacollege.in <kamakshi.t@kanoriacollege.in>
Cc: ranjana.a@kanoriacollege.in <ranjana.a@kanoriacollege.in>

Hi Ma'am,

As discussed PFA the internship letter.

--

Thanks & regards

Yuvraj Udawat

On Monday, February 6, 2023 at 10:29:00 AM GMT+5:30, Yuvraj Udawat <yuvraj.udawat@hyrefox.co> wrote:

Hi Kamakshi Ma'am,

As discussed PFA the feedback of the candidates those who have shortlisted.

--

Thanks & regards

Yuvraj Udawat

2 attachments **LOI_Karishma.pdf**
415K **LOI_Yukta.pdf**
480K



Letter of Intent (LOI)

Dear Ms. Karishma Khadak

Congratulations on your selection!

We have pleasure in offering you a position of Executive, your start date will be 31st Jan 2023 and end date will be 10th April 2023. Your stipend will be the same as discussed with you. You will be working from Jaipur office.

A handwritten signature in black ink, appearing to read "Ritika Bagga".

Ritika Bagga
Manager – HR



Letter of Intent (LOI)

Dear Ms. Yukta Bachchani

Congratulations on your selection!

We have pleasure in offering you a position of Executive, your start date will be 31st Jan 2023 and end date will be 10th April 2023. Your stipend will be the same as discussed with you. You will be working from Jaipur office.

A handwritten signature in black ink, appearing to read "Ritika Bagga".

Ritika Bagga
Manager – HR