

Kanoria PG Mahila Mahavidyalaya, Jaipur

Session 2022-23

College Development Committee

1. Dr. Arti Mishra
2. Dr. Sarika Kaul
3. Dr. Aparna B. Rathore
4. Ms. Yogita Solanki
5. Dr. Richa Chaturvedi
6. Dr. Bharti Godhwani
7. Dr. Mrinali Kankar
8. Dr. Vishnu Priya Temani
9. Ms. Neelam Sunda
10. Dr. Aanchal Puri
11. Mr. Dileep Karol (Non-Teaching)
12. Ms. Neeru Jaiswal (Non-Teaching)

Law College

1. Dr. Purnima Gautam
2. Mr. Pawan Kumar Sharma (Non-Teaching)

Ranjula Jain

(Dr. Ranjula Jain)
Vice-Principal (College Development)

Seema

(Dr. Seema Agrawal)
Principal



**PG Mahila
Mahavidyalaya
Jaipur**

Ret. No. Kmm 2022-23/118

Date 10/09/2022

Office Order


The following committee is formed for disposing off the scrap and discarded items from various departments / store/ office/ hostel etc. for the academic session 2022-23:

1. Dr. Ratna Saxena, Vice-Principal, Faculty of Science
2. Dr. Ranjula Jain, Vice-Principal, College Development
3. Mr. Satyanarayan Bansal, Accountant
4. Mr. Imran Mohd., Cashier
5. Mrs. Ritu Vishnoi, Storekeeper

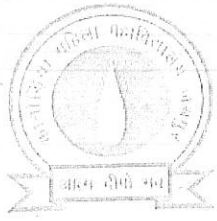
(Dr. Seema Agrawal)
Principal

Copy to :-

1. Dr. Ratna Saxena, Vice-Principal, Faculty of Science, KMM, Jaipur
2. Dr. Ranjula Jain, Vice-Principal, College Development, KMM, Jaipur
3. Head, Concerned Departments, KMM, Jaipur
4. Warden, KMM Hostel, Jaipur
5. Mr. Satyanarayan Bansal, Accountant, KMM, Jaipur
6. Mr. Imran Mohd., Cashier, KMM, Jaipur
7. Mrs. Ritu Vishnoi, Storekeeper, KMM, Jaipur
8. Guard File


(Dr. Seema Agrawal)
Principal

Principal
Kanoria PG Mahila Mahavidyalaya
JAIPUR



Kanoria
PG Mahila
Mahavidyalaya
Jaipur

Ref. No. _____

Date _____


Office-Order

The following faculty members will conduct the Physical Verification and Discard of old edition books of Library-

| S.No. | Name of Faculty Members | Subject |
|-------|---|-----------------------|
| 1. | Dr. Sakshi Sharma, Department of ABST Dr. Mrinali Kankar, Department of ABST | ABST |
| 2. | Dr. Akanksha Ganda, Department of B.Admn. Ms. Damyanti Sodha, Department of B.Admn. | B.Admn. |
| 3. | Dr. Meenakshi Fartyal, Department of Biotechnology Dr. Neetika Mathur, Department of Biotechnology | Biotechnology |
| 4. | Ms. Yogita Solanki, Department of Botany Dr. Kamakshi Tomar, Department of Botany | Botany |
| 5. | Dr. Nidhi Gupta, Department of Chemistry Dr. Arti Mishra, Department of Chemistry | Chemistry |
| 6. | Ms. Divya Sharma, Department of Computer Science Ms. Shilpa Pareek, Department of Computer Science | Computer Science |
| 7. | Ms. Preeti Kaushal, Department of Drawing and Painting Dr. Manisha Khinchi, Department of Drawing and Painting | Drawing and Painting |
| 8. | Dr. Neeta Agrawal, Department of EAFM Dr. Swati S. Sultani, Department of EAFM | EAFM |
| 9. | Ms. Vijaylaxmi Gupta, Department of Economics Ms. Parul Sharma, Department of Economics | Economics |
| 10. | Dr. Swati Dhanwni, Department of English Ms. Rishika Sharma, Department of English | English |
| 11. | Dr. Neetu Mahawar, Department of Environmental Science | Environmental Science |
| 12. | Ms. Ankita Gupta, Department of Geography Dr. Renu Shaktawat, Department of Geography | Geography |
| 13. | Dr. Dharma Yadav, Department of Hindi | Hindi |
| 14. | Dr. Shraddha Saxena, Department of History Ms. Priyanka Agrawal, Department of History | History |
| 15. | Dr. Rachana Goswami, Department of Home Science Ms. Nupur Mathur, Department of Home Science | Home Science |
| 16. | Dr. Swati, Department of Mathematics Dr. Saroj M. Revankar, Department of Mathematics | Mathematics |
| 17. | Dr. Prabha Bajaj, Department of Music | Music |
| 18. | Dr. Meenakshi Srivastava, Department of Philosophy | Philosophy |
| 19. | Dr. Manisha Kumari, Department of Physics Ms. Richa Sharma, Department of Physics | Physics |
| 20. | Dr. Palu Joshi, Department of Political Science Ms. Sehal Jain, Department of Political Science | Political Science |
| 21. | Ms. Mahima Ramchandani, Department of Psychology Dr. Leena Kumari, Department of Psychology | Psychology |
| 22. | Dr. Manisha Mathur, Department of Public Administration | Public Administration |
| 23. | Dr. Sweety Mathur, Department of Sociology | Sociology |
| 24. | Dr. Pragati Natani, Department of Statistics | Statistics |
| 25. | Dr. Chetna Sharma, Department of Zoology Dr. Shalini Sharma, Department of Zoology | Zoology |

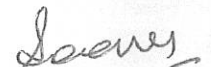
The report should be submitted to the Vice-Principal, College Development by 27th March, 2023.

NO KMM/21-23/2535/18/3/23


Principal

Copy to :-

1. Vice-Principal, College Development, KMM, Jaipur
2. Concerned Faculty Members, KMM, Jaipur
3. Librarian, KMM, Jaipur
4. Staff Room Notice Board / Guard File


Principal



Kanoria
PG Mahila
Mahavidyalaya
Jaipur

Ref. No. KMM/23-24/528
Date 17/06/2023

Office-Order

The following staff members will conduct the **Physical Verification** of the departments / areas of the college mentioned against their names between **26th June to 3rd July, 2023**. Report of the Physical Verification should be submitted to the Vice-Principal, College Development by **3rd July, 2023**.

| S.No. | Department | Name of Faculty Members |
|-------|---|--|
| 1 | Botany (B.Sc.) Bio Tech. Secy | Dr. Nidhi Agnihotri, Dr. Shraddha Saxena |
| 2 | Botany (M.Sc.) Music Secy | Ms. Sheelu, Ms. Vijay Laxmi Gupta |
| 3 | Chemistry (B.Sc.) | Dr. Sheetabh Sharma, Ms. Sehal Jain |
| 4 | Chemistry (M.Sc.) | Dr. Sarla Sharma (Physics), Ms. Poorva Bhardwaj |
| 5 | Computer Science (Lab I and II) | Dr. Priyanka Khurana, Dr. Nimisha Gaur |
| 6 | Geography | Dr. Ritu Jain, Ms. Priyanka Jangid |
| 7 | Physics (B.Sc.) | Dr. Kamakshi Tomar, Ms. Divya Sharma |
| 8 | Physics (M.Sc.) | Dr. Nidhi Gupta, Dr. Manisha Khinchi |
| 9 | Zoology (B.Sc.) | Dr. Preeti Sharma, Ms. Garima Swami |
| 10 | Zoology (M.Sc.) | Dr. Prabha Bajaj, Dr. Swati (Mathematics) |
| 11 | Home-Science | Dr. Suman Dhanaka, Ms. Richa Sharma |
| 12 | Physical Education (Sports) | Dr. Kumud Tanwar, Dr. Palu Joshi, Ms. Nisha Saini |
| 13 | Hostel | Dr. Reema Srivastava, Dr. Shipra Goyal, Ms. Manvi Mehta, Dr. Deepti Chauhan |
| 14 | Library | Dr. Neetu Mathur, Dr. Neelam Bageshwari, Dr. Ritu Gupta, Dr. Dharma Yadav, Ms. Rishita Sharma Mrs. Krishna Sharma, Mr. Govind Singh, Mr. Neeraj Muhana, Mr. Inderlal Basanwal and Mr. Jagdish Prasad Jagrawal will assist the committee. |
| 15 | Store | Dr. Manisha Mathur, Ms. Yogita Solanki, Ms. Rishi Dassani, Dr. Tina Singh Bhadouria, Dr. Neetu Mahawar, Ms. Neelam Sunda Mr. Mukesh Kumar (D&P), Mr. Lala Ram, Mr. Anil, Mr. Sitaram Bairwa, Mr. Surendra Kumar Gurjar, Mr. Sushil Kumar Tailor, Mr. Ramesh Chand and Mr. Mukesh (Helper) will assist the committee |

Copy to: -

1. Vice-Principal, College Development, KMM, Jaipur
2. Concerned Department/ HoDs/ Staff Members, KMM, Jaipur
3. Office Superintendent, KMM, Jaipur
4. Caretaker, KMM, Jaipur
5. Store Keeper, KMM, Jaipur
6. Guard File

Jeenu
Principal

Principal
Kanoria PG Mahila Mahavidyalaya
JAIPUR

Principal

Physical Verification Report

Session - 2022-23

I have checked the store/registers of the ZOOLOGY LAB and physically verified the articles entered in stock register no. 01, 02, 03 and noted, the Nos. of articles found in the stock register.

1. All the entries of stock register no. 01, 02, 03 (Animals) are correct.

2. The following articles were found short in stock register no. 01, 02, 03.

- | | | |
|------------------------------|------------------------------|---------------------------|
| (a) <u>Formalin</u> | (f) <u>Calcium Carbonate</u> | (j) <u>Pot Permagnete</u> |
| (b) <u>Mercuric chloride</u> | (g) <u>Oricein</u> | |
| (c) <u>Anomina chloride</u> | (h) <u>Pol Carbonate</u> | |
| (d) <u>Boric Acid</u> | (i) <u>Winchester Bottle</u> | |
| (e) <u>Distilled Water</u> | (5l, 3l, 25l, 2l) | |

3. The following articles were found in excess in stock register no. 01, 02, 03

- | | |
|---------------------------------|------------------------------------|
| (a) <u>Lupini Sulphate</u> | (e) <u>Measuring Cylinder (02)</u> |
| (b) <u>WBC Fluid</u> | |
| (c) <u>Smooth Muscle</u> | |
| (d) <u>Dropping Bottle (07)</u> | |

4. The following articles were found repairable :

- | |
|-------------|
| a. <u>-</u> |
| b. <u>-</u> |
| c. <u>-</u> |
| d. <u>-</u> |

5. The following articles were found un-serviceable and recommended for disposal. (Damaged)

- | | |
|--------------------------------------|--|
| (a) <u>50 ml Buret (02)</u> | (f) <u>Slide Varticella WM (All damaged)</u> |
| (b) <u>Cover slip (02)</u> | (g) <u>Regent Bottle 1000ml (All broken)</u> |
| (c) <u>Centre Fidge Tube (03)</u> | (h) <u>Sapatula (04)</u> |
| (d) <u>Dropping Bottle (06)</u> | (i) <u>slides RBC Chamber (01)</u> |
| (e) <u>Regent Bottle 2500ml (02)</u> | (j) <u>tiles (04)</u> |
| | (k) <u>Hot Bottle (01)</u> |

[Signature]
Signature of Store-Keeper/
Store Incharge

[Signature]
Signature of Physical/
Verification Officer
21/9/23

[Signature]
Counter signed
Principal/Vice-Principal

Physical Verification Report

Session - 2022-23

I have checked the store/registers of the Geography and physically verified the articles entered in stock register no. 01 and noted, the Nos. of articles found in the stock register.

1. All the entries of stock register no. 01 are correct.

2. The following articles were found short in stock register no. _____

- a. Arrows - 10
- b. One ~~meter~~ meter scale - 01
- c. _____
- d. _____

3. The following articles were found in excess in stock register no. _____

- a. _____
- b. NIL
- c. _____
- d. _____

4. The following articles were found repairable :

- a. Plain Table - 03
- b. _____
- c. _____
- d. _____

5. The following articles were found un-serviceable and recommended for disposal.

- a. French curves - 01 Tape - 05
- b. Clinometer - 01 Trough - 03
- c. Pen set - 08 compass
- d. Prismatic compass - 01

Sonja

Signature of Store-Keeper/
Store Incharge

40.7.23

Signature of Physical/
Verification Officer

Prinjank
10/7/23

Seema


Counter signed
Principal/Vice-Principal

Physical Verification Report

Session - 2022-23

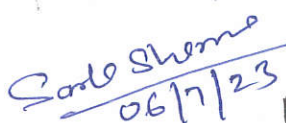
I have checked the store/registers of the M.Sc. Chemistry Lab and physically verified the articles entered in stock register no. M.Sc. A, M.Sc. A₂ & M.Sc. B and noted, the Nos. of articles found in the stock register.

1. All the entries of stock register no. M.Sc. A, M.Sc. A₂ & M.Sc. B are correct.
2. The following articles were found short in stock register no. M.Sc. A, M.Sc. A₂ & M.Sc. B
 - a. _____
 - b. The articles which were short in
 - c. stock have been consumed.
 - d. _____
3. The following articles were found in excess in stock register no. _____
 - a. _____
 - b. Nil
 - c. _____
 - d. _____
4. The following articles were found repairable :
 - a. Colosimeter (2 article)
 - b. potentiometer (1 article)
 - c. PH-meter (1 article)
 - d. weighing Machine (1) and Heating mantle (1000ml)
5. The following articles were found un-serviceable and recommended for disposal.
 - a. _____
 - b. — Nil —
 - c. _____
 - d. _____


Signature of Store-Keeper/
Store Incharge


6/07/2023


Counter signed
Principal/Vice-Principal


Signature of Physical/
Verification Officer